



COMMUNITY DEVELOPMENT &  
SUSTAINABILITY DEPARTMENT  
23 Russell Blvd – Davis, CA 95616  
PH: 530.757.5610 FAX: 530.757.5660 TDD: 530.757.5666

## Mobile Food Vendor Requirements

Mobile food vending is defined as any vehicle, wagon, or pushcart that is self-propelled or can be pushed/pulled down a street or sidewalk, on which food is displayed, prepared, or processed for the purpose of selling food to a consumer.

### Requirements for a mobile food vendor to operate in Davis:

- **Public health permit** from Yolo County
- **Business license** from the City of Davis
- **Zoning permit** from Community Development to operate on private property *OR* an **encroachment permit** from Public Works to operate on public property. Vendors operating on public property for less than ten minutes per location are exempt from this requirement.

## County Permitting Requirement: Public Health Permit from Yolo County

The California Retail Food Code (CalCode) governs health standards for retail food sales. CalCode and City Municipal Code Section 17.01.020 require a Public Health Permit before any public sales occur.

- The annual permit is obtained from the **Yolo County Environmental Health Department**.
- Vendors must complete an application and have their cart or vehicle inspected before a permit can be obtained.
- **Inspections:** 8:00-9:00 AM daily at the Environmental Health Department offices (call for appointment).
- **Fees:** mobile food preparation vehicles: \$316; ice cream trucks and hot dog carts: \$142
- All questions pertaining to health standards and the public health permit should be directed to the Yolo County Environmental Health Department.

### Yolo County Environmental Health Department

137 N. Cottonwood Street, Ste. 2400  
Woodland, CA 95695  
Telephone: (530) 666-8646  
FAX: (530) 669-1448

E-mail:

[environmental.health@yolocounty.org](mailto:environmental.health@yolocounty.org)

Additional information available at:

[http://www.yolocounty.org/org/health/eh/general/fo\\_od.asp](http://www.yolocounty.org/org/health/eh/general/fo_od.asp).

## City Permitting Requirements

### 1. Business License

Davis requires a business license for all mobile food vendors.

- The business license form is available at <http://www.cityofdavis.org/finance/BusinessLicenses.cfm> or directly from the **Finance Department** at City Hall.
- **Fees:** Daily or yearly fee plus a \$10 registration fee. Fee schedule on a form available at the Finance Dept.

#### City of Davis Finance Department

23 Russell Boulevard

Davis, CA 95616

Telephone: (530) 757-5651

FAX: (530) 758-0204

E-mail: [FinanceWeb@cityofdavis.org](mailto:FinanceWeb@cityofdavis.org)

### 2. Zoning or Encroachment Permit

A zoning or encroachment permit is required based on the intended location of sales.

- Vendors operating on private property for any length of time must obtain a **commercial zoning permit** from **Planning Division of the Community Development Department**.
- Vendors operating on public property for more than ten minutes in each location must obtain an **encroachment permit** from **Public Works**.
- **Vendors operating on public property for less than ten minutes in each location do not need zoning or encroachment permits.**

Commercial Zoning Permit and Encroachment Permit requirements are included in this packet.

## Commercial Zoning Permit Requirements: Operating on Private Property

The Planning Division of the Community Development Department must issue a commercial zoning permit for vendors operating on private property. The following requirements must be met for each location:

- A commercial **zoning permit** application form must be submitted to the Community Development Department.
  - Form available from the Community Development Department at City Hall or online at [http://www.cityofdavis.org/finance/pdf/commercial\\_businesses\\_zoning\\_permit.pdf](http://www.cityofdavis.org/finance/pdf/commercial_businesses_zoning_permit.pdf)
  - There is no cost associated with the zoning permit
- The vendor must submit written proof of permission from the property owner with the zoning permit application.
- Community Development staff must determine mobile vending a permitted or conditionally permitted use for the location.

**City of Davis  
Community Development and  
Sustainability Department**  
23 Russell Blvd.  
Davis, CA 95616  
Telephone: (530) 757-5610  
FAX: (530) 757-5660

### Areas where Mobile Food Vending is Permitted by Right and Conditionally Permitted

#### Permitted by Right:

- Industrial (I) District
- Any Planned Development (PD) where Industrial Light Industrial / Business Parks are permitted
- Office Zones (PD)

#### Conditionally Permitted:

- Auto Center (A-C) District
- Commercial Service (C-S) District
- Commercial Mixed Use (C-M-U) District
- Industrial Administration and Research (I-R) District

A **Conditional Use Permit (CUP)** is required for all areas where mobile food vending is conditionally permitted. A CUP requires a \$3,000 deposit, \$154 Categorical Exemption fee, and a public hearing. A CUP requires 2 or more months for processing. Contact the Community Development Department for more information.

## Encroachment Permit Requirements

### Requirements for Operating on Public Property (public streets or sidewalks):

Mobile food vendors may stand or park only at the request of a customer and for **no more than ten minutes in any one place**, unless the mobile food vendor is delivering articles upon order of, or by or distribution (Municipal Code Section 22.08.210(a)).

- Mobile food vendors, including commercial vehicles selling food or other merchandise, are not allowed to sell in public parks.
  - Profit making activities in the parks except fund-raisers sponsored and organized by non-profit groups are prohibited.
- A mobile food vendor may park or stand on a street for a period of time **exceeding ten minutes only if the vendor first obtains a written permit from the city traffic engineer or the city council** (Municipal Code Section 22.08.210 (b)).
  - In order for the permit to be issued, the proposed location must not impede or endanger vehicular or pedestrian traffic (22.08.210 (b)).
  - Any permit issued by the city traffic engineer shall not be good for more than 24 hours.
  - A mobile food vendor permit is good only at the location for which it is issued (22.08.210 (d)).

## Special Location Permit Requirements

### Davis Farmers' Market

Vendors must be approved by the **Davis Farmer's Market Association (DFMA)**. Approval requirements include:

- An application and copies of all appropriate permits and licenses be submitted to the DFMA (contact DFMA for specific permit requirements).
- Approval from the DFMA governing board.
- Compliance with the Davis Farmers Market Rules.

**Fees:** Stall Fees are calculated as a percentage of the seller's gross sales for that Market Day. A stall fee will be collected for each space used, even in case of no sales.

- **Members:** 6% of gross sales, \$20.00 min. per space
- **Non-Members:** 8% of gross sales, \$26.00 min. per space

More information may be obtained by contacting the Davis Farmer's Market Association.

#### Davis Farmer's Market Association

Central Park – 4<sup>th</sup> & C Streets

P.O. Box 1813

Davis, CA 95617

Telephone: (530) 756-1695

<http://www.davisfarmersmarket.org/info/>

### E & H Street Plazas

Vendors must obtain a license agreement from the City's **Economic Development Division**.

License requirements include:

- A business plan and visual representation of proposed cart.
- A yearly license agreement with the city.
- Plaza vendors may only sell perishable goods.

**Fees:** vary.

More information may be obtained by contacting the Economic Development Division.

#### City of Davis Economic Development Division

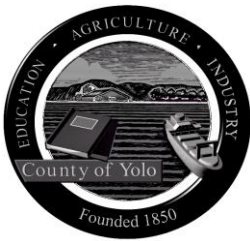
23 Russell Boulevard

Davis, CA 95616

Telephone: (530) 757-5610

### Attachments:

- **Yolo County Health Department Health Permit Application**
- **City of Davis Business License Application**
- **City of Davis Commercial Zoning Permit**



# County of Yolo

## COMMUNITY SERVICES DEPARTMENT

**Environmental Health Division**  
 292 West Beamer Street, Woodland, CA 95695  
 PHONE: (530) 666-8646 FAX: (530) 669-1448

### PERMIT APPLICATION FOR FOOD SERVICE ESTABLISHMENT

**This form must be completely filled out and signed for a new food establishment permit  
 or to change owner/facility information.**

NAME OF FOOD SERVICE ESTABLISHMENT (DBA) _____			
SITE ADDRESS _____	CITY _____	STATE _____	ZIP _____
SITE PHONE _____	FAX NUMBER _____	EMAIL _____	

<b>OWNER or COMPANY NAME</b> _____			
OWNERSHIP STATUS OF ABOVE: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC			
LIST ALL OWNERS, PARTNERS, CORPORATE OFFICERS OR MEMBERS:			
OWNER NAME _____	OWNER NAME _____		
OWNER NAME _____	OWNER NAME _____		
BUSINESS/HOME ADDRESS _____	CITY _____	STATE _____	ZIP _____
BUSINESS PHONE _____	HOME/EMERGENCY CONTACT PHONE _____		

<b>BILLING INFORMATION / NAME OF CONTACT</b> _____			
BILLING ADDRESS _____	CITY _____	STATE _____	ZIP _____
BILLING PHONE _____	BILLING FAX NUMBER _____		

Does the above owner/company operate or own other food service establishments in Yolo County?    YES     NO   
 If YES, please list those establishments \_\_\_\_\_

**IS THIS A CHANGE IN OWNERSHIP?**     NO     YES    If YES, date of change \_\_\_\_\_ Previous Establishment Name \_\_\_\_\_

**TYPE OF ESTABLISHMENT: Check the one that best describes the type of establishment you are operating:**  
 Restaurant Less Than 650 Sq. Ft.     Restaurant Over 650 Sq. Ft.     Bar Less Than 650 Sq. Ft.     Bar Over 650 Sq. Ft.     Restaurant & Bar  
 Bakery     Market Under 2,000 Sq. Ft.     Market 2,000-6,000 Sq. Ft.     Market Over 6,000 Sq. Ft.  
 Market + One Food Prep     Market + Two Food Preps     Market + Three or More Food Preps  
 Mobile Food Facility/Cart     Mobile Food Prep Unit     Produce Truck, Produce Stand or Farmers Market     Commissary     Catering  
 LICENSE NUMBER OF MOBILE FOOD \_\_\_\_\_ ID NUMBER, CART NUMBER \_\_\_\_\_  
 Vending Machine(s)     Satellite Facility     Labor Camp Food Facility     Restricted Food Service/Bed & Breakfast     School Cafeteria  
**FEE EXEMPT ENTITY:**     Charitable Organization     Veteran     Other \_\_\_\_\_

The undersigned, as Manager and/or Owner, hereby submits this application to operate a food establishment in compliance with California Health & Safety Code, Chapter 4, Article 3 Section 113920.

**I understand this permit is NON-REFUNDABLE and NON-TRANSFERABLE to a new owner or a new location.**

APPLICANT'S SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<b>FOR OFFICE USE ONLY</b>		Approved By _____	Permit Number _____
Fee Paid _____		Date Approved _____	FA Number _____
Check Number _____	Cash _____	Condition of Approval _____	PE _____
Receipt Number _____			

CITY OF DAVIS

Finance Department
Phone: (530) 757-5651
23 Russell Blvd, Ste. 3
Davis, CA 95616

BUSINESS LICENSE APPLICATION
Home Occupancy, Out-of-Town Businesses
Fraternal & Government Agencies

License No:
Control No:
Date entered:
Staff initials:

NOTICE TO APPLICANT: Information on Page 1 of the Business License Application is public record. Information on Page 2, relating to gross receipts and/or computation of business license tax is confidential and is not subject to public record. A City of Davis business license does not imply that your business meets all zoning and building code requirements. Please check with both Planning and Building divisions in the Community Development Department to make sure your business is in the correct zoning district and meets all applicable building and accessibility codes.

TODAY'S DATE:

Primary Business Name (Fictitious name if used):

Full description of Line 1 business activities:

If necessary, attach additional sheet, for full disclosure

Primary Business Address: Phone: ( )

City: State: Zip:

Mailing Address:

City: State: Zip:

Type of business, please circle one: Sole Proprietorship Partnership Corporation LLC LLP

Corporations, please indicate your agent of service:

Agents mailing address: Phone ( )

Resale Permit #: Health Permit #:

Alcoholic beverage Permit #: Selling Tobacco or Tobacco Products YES or NO

\*\*\*Will this business involve cannabis, any product(s) of cannabis, or anything associated with cannabis? YES or NO \*\*\*

Other Licenses pertaining to your business: E-Mail Address:

Number of employees including owners who will be working in Davis: Full time: Part Time:

Business Opening Date: Emergency Phone:

Ownership and Identification: List sole owner or partners or corporate officers, as applicable and local manager, if any.

Table with 3 columns: NAME AND TITLE, HOME ADDRESS, CITY & ZIP, HOME PHONE NUMBER. Contains 4 rows for listing owners/partners/officers.

Ownership and Identification information will be used as proof of ownership and for emergency contact purposes.

CONTINUED ON OTHER SIDE: Please Turn Page Over

**CONFIDENTIAL**  
FOR BUSINESSES SUBJECT TO GROSS RECEIPTS

Tax Group:  
From the Business License General Information Sheet. (1) Group \_\_\_\_\_

Gross Receipts Bracket:  
From the Business License General Information Sheet. (2) Gross Receipts Bracket \$ \_\_\_\_\_ - \_\_\_\_\_

Business License Tax: (3) \$ \_\_\_\_\_

Registration Fee: See Business License Information Sheet (4) \$ 10.00

State Mandated Disability Access and Educations Revolving Fund: (5) \$ 1.00

TOTAL TAX DUE: [ Add Lines 3 through 5] (6) \$ \_\_\_\_\_

**Federal ID Number or Social Security Number:** \_\_\_\_\_

NOTE: New businesses must estimate their first-year or partial-year gross tax receipts. If your estimate is too low, you will be charged the additional fee on next year's renewal tax. If your estimate is too high, you will receive credit on your next year's renewal tax. **All reported business license gross receipts are subject to an audit by the City Finance Administrator.**

**All Licenses Expire December 31<sup>st</sup> Of Each Year** All renewals are due, payable on January 1st, and delinquent at 5:00 p.m. January 31st. A 10% penalty will be assessed on the delinquent date and an additional 10% for each month delinquent thereafter.

Make Check payable to City of Davis 23 Russell Blvd. Davis, CA 95616

14.	COMPLETE THIS SECTION ONLY IF BUSINESS IS LOCATED IN DAVIS: Is this a New Business? __ Yes __ No If "No", then complete: I/We are buying all _____ or _____ part of an existing business; Former Business Name (Line 14a) _____:
Is this a: Commercial location ____ Residential location ____ If "yes", please ask for zoning information sheets.	
If the property described on Line 2 above is RENTED or LEASED, enter name and address of property owner:	

**City of Davis Smoking Ordinance**

It is the responsibility of employers to provide a smoke-free workplace for all employees, and to self-certify that their business complies with the no-smoking ordinance. Smoking is prohibited in all enclosed facilities within a place of employment without exception.

Smoking is prohibited in all business places accessible to the public, including, but not limited to restaurants, bars, outdoor seating areas, stairways, elevators, public restrooms, and all reception and waiting areas.

Smoking is also prohibited within 20 feet of an area or building where smoking is prohibited. These areas include, but are not limited to entrances and exits to enclosed public areas, indoor and outdoor seating provided by eating establishments and bars.

Business establishments are required to place "No Smoking" signs with letters not less than one (1") in height, or the international "No Smoking" symbol (a pictorial representation of a burning cigarette enclosed in a red circle with a bar across it) at or near all entrances and other locations where smoking is prohibited.

Please note: This is intended as an overview of the Smoking Control Ordinance. For a complete copy of the ordinance, or if you have any questions regarding the ordinance, please contact the City Clerk at (530) 757-5648 or visit [www.cityofdavis.org](http://www.cityofdavis.org)

**WARNING: FAILURE TO SECURE WORKERS' COMPENSATION COVERAGE IS UNLAWFUL, AND SHALL SUBJECT AN EMPLOYER TO CRIMINAL PENALTIES AND CIVIL FINES UP TO \$100,000, IN ADDITION TO THE COST OF COMPENSATION, DAMAGES, INTEREST, AND ATTORNEY'S FEES, AS PROVIDED FOR IN SECTION 3706 OF THE CALIFORNIA LABOR CODE.**

Certification: I declare under penalty of perjury that the foregoing is true and complete to the best of my knowledge and belief.

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

# ZONING PERMIT – COMMERCIAL

Receiving a business license does not guarantee that you will be allowed to do your desired business in your chosen location. Building and Zoning laws can restrict types of businesses in specific areas. City of Davis Community Development Staff will review this information to determine if your chosen business is compatible with the zoning of your desired location. You are responsible for ensuring that your business complies with all applicable building and accessibility codes. Please see the Building Division in the Community Development Department for additional information. **You are not permitted to begin business activity without approval of the City of Davis Community Development Department.**

## Please type or print the following information:

Business Address: \_\_\_\_\_

Business Name: \_\_\_\_\_

Description of Business: \_\_\_\_\_

Applicant: \_\_\_\_\_ Phone: \_\_\_\_\_

Applicant's Home Address: \_\_\_\_\_

Will your business have a sign? Y / N Size of proposed sign \_\_\_\_\_

Will the business sell alcohol? Y / N Has ABC approval been granted? \_\_\_\_\_

Will the business involve cannabis, any product(s) of cannabis, or anything associated with cannabis? Y / N

Number of employees on premises during business hours: \_\_\_\_\_ Number of customers on premises at any one time: \_\_\_\_\_

Will any chemicals be stored on the premises? Y / N If yes, list the chemical and their quantity

1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_

4) : \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_

Is there off-street parking for customers or employees?: Y / N Location: \_\_\_\_\_

Number If yes, what is the number of parking spaces for customers? \_\_\_\_\_ Number of accessible spaces: \_\_\_\_\_

Will you have any commercial vehicles?: Y / N

If yes, what are the number and types of vehicles that will be used, and where they will be parked \_\_\_\_\_

Former use of premises, if known: \_\_\_\_\_

Other uses of property: \_\_\_\_\_

Approximate square footage of building or business space: \_\_\_\_\_ Sq. ft

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### Office use only below this line

Business is not approved because: \_\_\_\_\_

Business approved but needs: CUP Sign Approval Refer to Building ABC

**Application approved/not approved:** \_\_\_\_\_ **Date** \_\_\_\_\_

**City of Davis Community Development Department**