March 26, 2020

Dear Hotel Manager,

The Davis City Council and staff recognize the economic hardship created in our community by the spread of COVID-19 virus. The shelter in place orders instituted by Yolo County Health and the State of California resulted in extremely low occupancy for hotels, which is likely to continue until restrictions are eased.

In order to assist hotels through this time, the City Council approved a resolution at the March 24, 2020 meeting that would allow hotels to defer the Transient Occupancy Tax (TOT) payment that is due for the period of January - March 2020. The full payment will be due on May 31, 2020 or a payment plan can be arranged to pay in three (3) equal monthly installments. The last installment would be paid July 31, 2020, when the April – June payment is due. Please note that you may only defer your TOT. At this time, payments for the Visitor Attraction District are still due April 30, 2020 and may not be deferred.

A revised TOT return for the period of January – March 2020 and a TOT Payment agreement are included with this letter, should you decide you would like to defer payment. You can also find it on our website at https://www.cityofdavis.org/city-hall/finance/transient-occupancy-tax/-fsiteid-1. If you will be deferring the payment for your hotel, you must complete the TOT return and the TOT payment agreement and forward it to the City finance department, no later than April 15, 2020. The completed forms can be mailed to City of Davis, 23 Russell Blvd. Ste 3, Davis CA 95616 or emailed to financemail@cityofdavis.org.

Please contact me at financeweb@cityofdavis.org if you have any questions or need additional assistance. If the Davis City Council makes further changes to the payment schedule, we will inform you at that time.

Pamela Day
Financial Services Manager