

EVICTION MORATORIUM — COVID-19

This form may be used by a residential or commercial tenant to provide written notification to their landlord of loss of income related to COVID-19 in compliance with Ordinance No. 2575, dated March 24, 2020. The tenant is not relieved of liability for unpaid rent, and must pay back rent within six months of the expiration of the local emergency.

THIS NOTIFICATION MUST BE PROVIDED TO THE LANDLORD/PROPERTY MANAGER AS SOON AS POSSIBLE.

WRITTEN NOTIFICATION MUST BE MADE ON OR BEFORE TEN DAYS AFTER RENT IS DUE

TENANT INFORMATION				
First Name		Last Name		
Company Name				
Address		Unit #		Zip Code
E-Mail Address		Phone		

LANDLORD/PROPERTY MANAGEMENT INFORMATION				
First Name		Last Name		
Company Name				
Mailing Address				
City		State		Zip Code
E-Mail Address		Phone		

REASON FOR LOSS OF INCOME DUE TO COVID-19 (PLEASE CHECK ALL THAT APPLY)			
Supporting documentation verifying loss of wages must be provided to the landlord as soon as possible			
Yes	Tenant was sick with COVID-19, or caring for a household or family member who was sick with COVID-19	Yes	Tenant experienced lay-off, loss of hours, or other income reduction resulting from business closure or other economic or employer impacts of COVID-19
Yes	Tenant complied with a recommendation from a government health authority to stay home, self-quarantine, or avoid congregating with others during the state of emergency	Yes	Tenant experienced extraordinary out-of-pocket medical expenses
Yes	Tenant had to miss work due to child care needs arising from school closures related to COVID-19.		

Tenant (Print Name)		Date	
Tenant (Signature)			