

Modifying Autopay: ACH

- Unfortunately, there is no way to modify the autopay enrolled with ACH.
- You will actually just disable and re-enroll in order to “modify” it.
 - You can call the Finance Department at 530-757-5651 or email financeweb@cityofdavis.org to unlock your enrollment in order for you to proceed

Modifying Autopay: Bank Drafting Form

- Simply fill out another Bank Drafting Form and submit it either by:
 - Mail
 - City of Davis – Finance Department
23 Russell Blvd Suite 3
Davis, CA 95616
 - Dropbox
 - Large green box located in the City Hall Parking lot at 23 Russell Blvd
 - We check this every morning from Monday – Friday
 - Finance Counter
 - Simply drop off the form or you can fill it out at the counter
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**Please note for the Bank Drafting Form to try to get it by the 15th of each month in order for us to make the necessary changes for that month’s draft. If you are submitting it after the 15th, please submit a separate form of payment.*