

## Arts & Cultural Affairs Fund



The City Manager's Office administers the Arts & Cultural Affairs Fund. This money is designated to support and foster creative programs and initiatives that nurture the development of a rich and sustained arts community, drive tourism, promote economic development, and contribute to Davis as a visitor destination and incubator for imaginative public programming. The fund will support emerging, innovative, creative capacity building in Davis. *Up to \$120,000 is allocated to continue this program into 2019. This funding is separate from the Community Arts grants.*

### Eligibility

In order to request funding, applicants must meet one or more of the following criteria:

- Creative/innovative activities that are available to and involve Davis residents, visitors, businesses, and organizations in the pursuit of promoting a vital arts scene.
- Programs that encourage tourism and promote overnight hotel stays.
- Arts providers requiring support to obtain venues for creative programs (including City-owned and operated venues and other locations).
- Local non-profit arts providers or programs that support creative capacity building.
- Public festivals whose core purpose celebrates Arts or Culture in our region.
- Emerging arts organizations based in, or directly serving, the Davis community.
- City-selected special projects that elevate the core mission of the arts program.

### Process for requesting funds

Funding is available on a first-come, first-served basis, and allocated at the discretion of a committee consisting of members of the Civic Arts Commission, City Manager's Office, and Visit Yolo. The committee will review and approve funding requests on a quarterly basis. Awards must be requested in writing, at least 2 months prior to planned expenditure of the funds. Exceptions to this may be made on a case-by-case basis under extenuating circumstances. Proposed requests for funding will be reviewed and awarded at the end of January, April, August, and December; and annual funding will be available until funds have been depleted.

### Applicant Requirements

- Applicants must be in good financial standing with the City.
- Preference will be given to emerging projects, and enhancements to existing programs.
- Projects must comply with all City permitting and legal requirements.
- It is up to the applicant to understand and comply with prevailing wage laws.
- Publicity must acknowledge support, sponsorship, or underwriting by the City of Davis.

## Proposal for City Support

### **General Information**

Organization Name \_\_\_\_\_

Principal Officer Name/Title \_\_\_\_\_

Contact Person Name/Title \_\_\_\_\_

Contact Phone: Day \_\_\_\_\_ Evening \_\_\_\_\_

Contact E-Mail \_\_\_\_\_

Applicant's Mailing Address \_\_\_\_\_

Is your organization:

- A 501(c)3 non-profit organization
- A smaller arts organization operating under a fiscal sponsor
- Other. Please explain \_\_\_\_\_

Amount requested \$ \_\_\_\_\_

### **Certification**

By signing, the applicant certifies that all information included in this proposal is as complete and accurate as possible, and that, if funded, the applicant will comply with the city's non-discrimination ordinance.

\_\_\_\_\_  
Applicant's Signature and Title

\_\_\_\_\_  
Date

### **SUBMIT YOUR SIGNED PROPOSAL TO:**

Arts & Cultural Affairs, City Manager's Office, City of Davis, 23 Russell Blvd., Davis CA 95616

**For questions or more information:** Rachel Hartsough 530-757-5640, rhartsough@cityofdavis.org

**For City use only—do not complete**

Approved

Not Approved

Authorized City Official: \_\_\_\_\_ Date: \_\_\_\_\_

Please submit a brief written proposal responding to all of the following questions.

**Project Description**

All projects must take place within the City of Davis.

What do you plan to do? How? When? Where?

Project Title \_\_\_\_\_

**Project Goals**

Select and explain how your project addresses one or more of the funding criteria:

- Creative/innovative activities that are available to and involve Davis residents, visitors, businesses, and organizations in the pursuit of promoting a vital arts scene.
- Innovative programming that supports economic development in and around the City of Davis.
- Programs that encourage tourists and visitors to Davis, and promote overnight stays.
- Arts providers requiring support to subsidize venue rental fees for creative programs.
- Local non-profit arts providers or programs that support creative capacity building.
- Public festivals whose core purpose celebrates Arts or Culture in our region.
- Emerging artists and arts or cultural organizations.
- Other \_\_\_\_\_

**Target Audience**

Who is your target audience? How would support provide increased access to the Arts for this group?

**Publicity**

How will you publicize your project or event to the larger Davis community or your target audience?

**Project Costs**

Explain how funding support will be used. Please note other sources of funding or underwriting. If funding is awarded, applicant may be asked to justify and account for actual spending.

**Questions?**

Contact Arts & Culture Manager Rachel Hartsough 530-757-5640, rhartsough@cityofdavis.org