I. PURPOSE

Communications Personnel are responsible for checking the status of field officers during their assignment to the primary radio channel. The purpose is to maintain the highest level of safety for field personnel.

II. PROCEDURE

A. Status Checks - Event Related

1. It may become necessary to conduct status checks of an officer’s welfare during non-routine calls. As a guideline, Dispatchers who have not heard from an officer who is handling a potentially hazardous situation should determine the officer’s status after five (5) minutes of elapsed time without communication.

2. Examples of times when status checks should be done include;

   a. Traffic Stops.
   b. Fights.
   c. Any call where there may be a suspect on scene or in the area.
   d. Any in-progress call.
   e. Any Priority 1 or Priority 2 event.

3. Dispatch will request a check on the officer(s) by calling their unit identifier and stating “Status Check”. The actual number of officers on an event should not deter a dispatcher from checking the status of the units.

4. If the officer does not acknowledge the request, attempt a second check. If there is no response, the dispatcher shall send additional unit(s) to the officer(s) last known location.

B. Status Checks - Routine

Between 0200 and 0600 hrs, status checks will be done for all personnel who are in the field and have not been heard from in the previous hour.

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Police Chief
7/02

Revised 12/11: Removed the radio code “10-39.”
11/17: 6.07 changed to 5.12
Reviewed 2/04, 12/08, 12/11, 08/17, 12/17, 05/19