DAVIS POLICE DEPARTMENT
AUTHORIZED EQUIPMENT/UNIFORMS
Policy and Procedure 1.06-C

DEPARTMENT MANUAL

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I. POLICY

Members shall only carry equipment and wear uniforms that conform to Department equipment and uniform specifications. Exceptions are given only with the written permission of the Police Chief, or as otherwise allowed by policy.

City issued equipment is provided to members to assist them in the fulfillment of their duties and responsibilities. Some equipment items are vital to the safety and welfare of the membership.

All City equipment is obtained at public expense and many items are costly to purchase and maintain. It is therefore critical to member safety and efficient Departmental operation that all City equipment be properly maintained at all times. Defective, lost, stolen, or damaged equipment shall be reported promptly by a member to their supervisor.

II. PROCEDURE

A. Authorized Equipment

Members shall only carry equipment and wear uniforms that conform to Department equipment and uniform specifications. Equipment and uniform specifications are contained in other more specific sections of the Department Manual. Exceptions to those specifications can be given by the Police Chief, or as otherwise allowed in more specific sections of the Manual.

B. Utility Knives

A knife is authorized for carry as a utility tool. A knife shall be carried in an approved holder on the duty belt or tactical vest, or concealed in the breast plate pocket of a ballistic vest, or concealed in a zipped or buttoned trouser cargo pocket. Members can carry a single folding pocketknife that is not otherwise prohibited by law.

C. Care and Maintenance of Equipment

Members who are assigned or issued City equipment are responsible for proper care and use of that equipment. City equipment shall not be used for personal or commercial purposes. City issued equipment shall not be loaned to another member without authorization from a supervisor and shall never be loaned to a private person.
D. City Vehicles

1. City vehicles shall be secured at all times when unattended.

2. Members who operate police emergency vehicles shall transport passengers only to accomplish a Department need.

3. All persons who operate a City vehicle shall possess a valid California Driver’s license and shall obey all traffic and parking regulations, except when necessary to fulfill a police purpose.

E. Loss, Theft, Damage of City Property

City property shall include any item of property purchased by the City. City owned property includes, but is not limited to, firearms (and related accessories), police equipment, vehicles, portable radios, flashlights, desktop and mobile computer systems and component parts, audio/video recording devices, mobile video recorders, digital cameras, cell phones, mobile cameras and microphones.

1. Members shall promptly report to Office of the Police Chief, via department memorandum though the chain-of-command, the loss of, theft of, or damage to any City property.

2. Members shall promptly report to a supervisor any City property that is defective or in need of repair. Supervisors are tasked with fixing the equipment or ensuring that an appropriate person is held responsible for fixing and/or replacing the equipment.

3. It is presumed that the last person assigned or in control of city owned property, is responsible for the loss of or damage to the property. (Davis Police Department Rule and Regulation 7.69)

Darren Pytel
Police Chief

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7/83

Rev.
10/95
10/99
12/05: III.D. addition of first paragraph. Modification to II.D.3.
03/12: II. B. Added authorization & manner of carry of Utility Knives.
   II. E. Added radios, flashlights and cameras to included department equipment.
   II. E. 1. Added notification to supervisor must be in the form of a memorandum.
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11/19 mou changes

Reviewed
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