



**Recreation and Park Commission  
City Hall – Community Chambers  
Wednesday, March 20, 2019  
MINUTES**

Commission Members Present: Cheri Harrington – Chair, Emily Griswold – Vice Chair, Ira Bray, Bruce Harland, Timm Herdt (6:32pm), Tyson Hubbard and Travie Westlund

Commission Members Absent: None

Council Liaison Present: Dan Carson

Public Present: Tucker McPhaul, Fred Buderer, Jesikah Maria Ross, Steve Blankenship

Staff Present: Dale Sumersille, Christine Helweg and Martin Jones

The meeting was called to order by Chair Harrington at 6:30 pm.

**1. Call to Order and Roll Call**

**2. Approval of the Agenda**

A motion was made by T. Hubbard to approve the agenda, seconded by T. Westlund. The motion passed with a 6-0-1-0 vote.

AYES: Harrington, Griswold, Bray, Harland, Hubbard and Westlund.

NOES: None

Absent: Herdt

Abstentions: None

**3. Brief Announcements from Commissioners, Liaisons and Staff**

- I Bray invited the Commission to review the National Recreation & Park Association (NRPA) publication to learn about news events happening within parks and recreation.
- D. Sumersille invited the Commissioners to attend the California Park & Recreation Society (CPRS) Vendor Fair on March 21, 2019.
  - Cal Fire grant has been submitted for Urban Forest Management, which will include the planting of 1,000 trees throughout the City.
  - Meetings for Prop 68 will continue within the week to establish a timeline.
  - Aquatic Design Stakeholder meeting to be held April 8 and 9, 2019.
  - Sports Complex Design meeting to be held March 28, 2019.
  - Farmer's Market City Hall Day to be held July 13, 2019, all Commissioners are invited to participate. Thank you to T. Westlund for attending.
- C. Helweg informed the Commission that there was a break-in at the VMC Theater and there was extensive damage to interior doors. Furthermore, a vehicle recently

lost control and struck the front of the VMC building, causing minor structural damage.

#### **4. Public Comment**

Steve Blankenship briefly discussed the submitted plans for the Bike Pump Track at Community Park and his concern about the trees within the design. Additional concerns are about the lack of supervision, training and track repair in the staff report. Would like to see the Memorandum of Understanding included with the staff report to ensure that the ongoing maintenance of this project is clearly defined. Furthermore, he is concerned about the increasing cost and the plan changes from the previous submittal.

#### **5. Consent Calendar**

A motion was made by I. Bray to approve the Consent Calendar, seconded by T. Westlund. The motion passed with a 7-0-0-0 vote.

AYES: Bray, Griswold, Harland, Harrington, Herdt, Hubbard, and Westlund.

NOES: None

Absent: None

Abstentions: None

#### **6A. Presentation on N Street Mini Park.**

The Commission received a brief presentation by Tucker McPhaul and Commissioner Griswold on a Senior Project, consisting of conceptual plans for the potential re-design of N Street Mini-Park.

The project currently focuses on:

- Relocating the play structure
- Trimming vegetation to reduce undesirable behaviors and hiding spaces
- Improve upon the unsafe bicycle and pedestrian paths
- Expand the connection with the community gardens

Additional design workshops are scheduled for April and May, with the final proposed project returning to the Commission in June 2019. Preliminary estimated project costs are approximately \$63,500, with \$45,000 being dedicated to the playground replacement.

Commissioner comments are as follows:

- T. Herdt – Liked the presentation but has concerns about the bike pathway between the Community Garden and Park.
- D. Carson – The park does need updating and this is a smart strategy to pursue working with Parks and Public Works to improve existing infrastructure and neighborhood involvement.
- B. Harland – Commended Tucker on the process.
- I. Bray – Views this as an equity issue. All neighborhoods should have the same amenities and additional funds should be allocated to bring this area up to par with other parks. This is a great example of using UC Davis students to work on City projects.
- T. Hubbard – Is impressed by the process and thoughtfulness of the community.

- T. Westlund – Commended Tucker on doing a great job and getting this started.
- C. Harrington – This is a good example of bringing key stakeholders together to solve an issue. Please share lessons learned for future projects.

### **6B. Presentation on Playground Replacement Projects**

The Commission received a presentation by Parks Superintendent Martin Jones on current playground replacement projects underway, including Arroyo Park, Evergreen Greenbelt, Slide Hill Park and the Covell Greenbelt.

### **6C. Designate Commission Sub-Committee Assignments for 2019 Proposed Work Plan.**

The Commission designated subcommittee members to work on proposed goals and objectives for their new 2019 Work Plan.

Commission members made the following comments:

- Aquatics Economic Analysis – Cheri Harrington and Tyson Hubbard
- Art in Public Spaces – Bruce Harland, Cheri Harrington and Emily Griswold (Ira Bray – Alternate)
- Community Engagement/Volunteerism - Emily Griswold and Timm Herdt
- Parks Maintenance Standards - Travie Westlund

T. Hubbard moved to establish the Art in the Parks subcommittee with Commissioner I. Bray, E. Griswold, B. Harland, and Cheri Harrington. E. Griswold seconded the motion. The motion passed with a 7-0-0-0 vote.

AYES: Bray, Griswold, Harland, Harrington, , Herdt, Hubbard, and Westlund.

NOES: None

Absent: None

Abstentions: None

## **7. Commission Comments and Staff Communications**

### **7A. City Council Liaison**

- D. Carson – Last month’s meeting involved working on goals for April 9, 2019.

### **7B. Aquatic Sub-Committee**

- C. Helweg informed the Commission that the consultant has initiated outreach to stakeholders and is looking at Pentathlon training as well as the pool.

### **7C. Volunteer Engagement**

- E. Griswold stated that there is a current requirement for Volunteers to sign the City liability waiver and inquired if this would be easier to complete electronically.
- C. Helweg – Informed the Commissioners that there is some movement in hiring a Volunteer Coordinator TPT for the following fiscal year.

**8. Future Agenda Items**

- The Commission requested that the final project presentation for N Street Mini Park be added to the June 2019 agenda.
- The Commission also selected Pioneer Park as their next visitation site for the April 2019 meeting discussion.

Commissioner I. Bray moved to adjourn the meeting, seconded by T. Herdt at 8:06 pm.

Respectfully submitted:

Martin Jones  
Parks Superintendent