



**CITY OF DAVIS
SOCIAL SERVICES COMMISSION
MEETING MINUTES**

**Monday, January 11, 2010
7:00 p.m.
Senior Center - Valente Room
646 A Street
Davis, CA 95616**

**Social Services
Commission Members**

Present:

Eric Gelber, George T. Hague (Vice Chairperson), Cathy Huff, Vanessa Robinson (Chairperson), Jan Solorzano, Dan Wolk, Liz Yeh (Alternate)

Council Liaison:

Lamar Heystek

Staff:

Danielle Foster, Housing and Human Services Superintendent
Patrick Conway, Administrative Analyst II - Housing Programs
Teri Spiritosanto, Social Services Program Coordinator

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- 1. Called to Order at 7:00 pm by Chair V. Robinson.**
 - 2. Approval of Agenda.**
C. Huff moved to approve the agenda. Vice Chair G. Hague seconded the motion. The motion passed unanimously.
 - 3. Approval of Draft Minutes from November 16, 2009 meeting.**
C. Huff moved to approve the minutes. E. Gelber seconded the motion. The motion passed unanimously with Chair V. Robinson abstaining.
 - 4. Public Comment.**
Elsa Ruiz-Duran stated her interest in any potential future relocation of historic/vintage cottages to her property at 420 K Street.
 - 5. Commissioner and Staff Communications:**
P. Conway announced that the CDBG/HOME Request for Proposals had been released.

Vice Chair G. Hague announced the ADA Subcommittee had met that afternoon and reviewed the Self-Evaluation & Transitional Plan. The Subcommittee will be meeting again in February to discuss ADA Project recommendations for the CDBG funding cycle.

6. Business Items:

A. Informational Update on Cold Weather Shelters

D. Foster explained the events of the week of December 7th through the 11th, regarding the need for the city to open a daytime warming shelter and the related costs. She discussed how better communication channels have been established to prevent individuals in need of services from being turned away. Also, she detailed the significant amount of City funding that goes into operating the shelters and other local public service agencies related to services for homeless individuals. Lastly, she summarized the vacancy rates at local shelters for December of 2009.

E. Gelber asked about bus transportation to the Yolo Wayfarer Center Shelter in Woodland.

D. Foster responded that the city has worked out a way to provide bus passes this winter, but that there is no longer a source to regularly receive free bus passes from the county as there had been in the past.

J. Solorzano moved to further explore funding for bus passes. Motion was seconded by E. Gelber. The motion was passed unanimously.

D. Wolk inquired about the conditions that limit capacity of the existing shelters.

D. Foster responded that fire code, available resources and staffing all can limit their capacity.

B. Informational Update on the Affordable Housing Workshop.

D. Foster presented information about the January 5, 2010 Affordable Housing Workshop conducted by the City Council. The Workshop provided an overview of the City's policies, projects and program, both historically and currently. Council members provided ideas for adding or modifying existing policies and program. Although it has not been scheduled, the Council will have future workshops regarding this matter.

The Commission engaged in a discussion expressing the following points:

- The City has done an amazing job with its programs, but maybe it should only have two or three models. The City may be trying to meet too many needs, consider being more focused.
- There should be an emphasis on smaller units for single individuals such as the Aggie Village second units. Smaller units would take less land and be less costly to develop.
- Condominiums, high rises and second units should be encouraged.
- Mixes of incomes should also be considered with high density projects that have good accessibility.
- Assisted living is needed, as well as housing for seniors that includes socialization, such as Glacier Circle.
- Remaining small land dedication sites should be considered for small unit projects, possibly little cottages around 900 sq. ft. in size.
- Units should allow for live-in caregivers or companions.

- "Think small" for affordable housing.
- Encourage the City Council to keep going with affordable housing visioning work.

All Commission Members agreed that they would like to participate in a joint meeting with the City Council regarding affordable housing.

C. ADA Self Evaluation & Transition Plan.

T. Spiritosanto presented the preliminary ADA Self-Evaluation and Transition Plan to the Commission. She noted that she had met with the ADA Subcommittee the same day, January 11, 2010 and would need to make some minor changes to the plan based on their feedback. She reported that the ADA Subcommittee focused on the recommendations. She explained that training, policies and procedures are the main areas for the city to improve upon internally. She also stated that the second part of the plan evaluates accessibility of public facilities and encompasses public right of way surrounding public facility buildings.

Vice Chair G. Hague said that the number of findings related to staffs lack of knowledge regarding ADA policies and requirements were shocking and he recommended that funding for training be a top priority. He also expressed a concern with the viability of an ADA Community Advisors Group, stemming from the ADA Subcommittee, without a plan that establishes a path of communication, a focus, and meeting schedule.

E. Gelber commented on the timeline for implementation and the appeal noticing in the grievance process. He said that everybody should be notified of their right to appeal a decision at the time of decision.

T. Spiritosanto agreed to the process modification and said that the timeline was in draft form, noting that it will be updated internally with all city departments and will also be impacted by the by the availability of funding.

D. Schedule and Workplan.

D. Wolk suggested that the Social Services Commission meeting, scheduled for February 8, 2010 be used for drafting a letter to address the State's disinvestment in the future generation. The Commission agreed to appoint D. Wolk, Vice Chair G. Hague and E. Gelber as a subcommittee to prepare and bring back a draft resolution for discussion and potential recommendation to the City Council.

7. **Adjournment.**

Chair V. Robinson moved and Vice Chair G. Hague seconded a motion to adjourn the meeting at 9:05 p.m. The motion passed unanimously.

Submitted by,

Patrick Conway
Administrative Analyst II - Housing Programs