



**CITY OF DAVIS  
SOCIAL SERVICES COMMISSION  
Meeting Minutes  
Monday, September 21, 2009  
7:00 p.m.  
Community Chambers  
23 Russell Blvd.  
Davis, CA 95616**

**Social Services**

**Commission Members:** Eric Gelber, George T. Hague (Vice Chairperson), Cathy Huff, Vanessa Robinson (Chairperson), Jan Solorzano, Liz Yeh (Alternate)

**Absent:** Dan Wolk (excused)

**Council Liaison:** Lamar Heystek (present), Don Saylor (Alternate)

**ADA Subcommittee:** George Moore (Chair), Shula Shoup

**Staff:** Danielle Foster, Housing and Human Services Superintendent  
Elvia Garcia-Ayala, Community Services Director  
Patrick Conway, Administrative Analyst II- Housing Programs

- 1. Meeting called to order at 7:08pm.**
- 2. Approval of Agenda.**  
V. Robinson moved to approve the agenda. G. Hague seconded the motion. The motion passed, unanimously.
- 3. Approval of Draft Minutes:**  
**June 15, 2009 Minutes:**  
V. Robinson moved to approve the minutes. E. Yeh seconded the motion. The motion passed, unanimously.  
**July 20, 2009 Minutes:**  
V. Robinson moved to approve the minutes. G. Hague seconded the motion. The motion passed, unanimously.
- 4. Public Comment:**  
There were no public comments.

**5. Commissioner and Staff Communications:**

Vice Chair, G. Hague provided a summary on the ADA Subcommittee's September meeting.

- Council member L. Heystek reported on the second reading of the Middle Income Ordinance Suspension and noted that he was the dissenting vote in the 4-1 action by the City Council to suspend the ordinance.
- Staff provided a summary of the informational event handouts in the Commission packet,
  - Neighbor's Night Out on October 11, 2009;
  - Home Smart Home Accessible Home Event on September 26, 2009; and
  - Upcoming meetings on the Ten Year Plan to End Chronic Homelessness In Yolo County the morning and evening of September 24, 2009.

Staff also updated the Commission on final actions taken by the City Council related to the Wildhorse Ranch Project.

**6. Business Items:**

**A.** Staff, E. Garcia provided a summary of the staff report and the information regarding the survey of existing policies, programs, and activities.

G. Hague - It's Important to provide information to the public so that they can use the information compiled. It would also help to survey accessibility within the Core Area.

E. Gelber - It would be helpful to see the list of existing policies and understand the process by which future policies will be approved.

E. Garcia explained the city's use of an internal ADA Compliance Team in the process of evaluating and updating city policies and facilities.

Chair of the ADA Subcommittee, George Moore, stated support of the Self Evaluation and Transition Plan and his desire to continue having discussions on improving city accessibility, particularly of facilities. There were no other comments.

Chair, V. Robinson moved and J. Solorzano seconded staff recommendation, amended as follows:

- a. Be informed of the survey results which identify existing barriers in City programs, services and activities.
- b. Review the summary of the transition plan focus areas designed to address and prioritize the removal of all existing barriers within programs, services and activities for the purpose of meeting or exceeding the minimum administrative requirements for Title II ADA Compliance.
- c. Approve use of the updated summary of the transition plan for programs, services and activities to update the City's 1992 Self Evaluation and Transition Plan, expanding the scope to include a comprehensive evaluation of all City programs, activities and services in order to ensure compliance with current Federal and State laws.
- d. Direct staff to begin implementation of the new Transition Plan that will address City programs, services and activities that do not currently meet Title II ADA administrative requirements, based on agreed upon priorities and

availability of resources.

- B.** Staff, P. Conway presented information from the staff report, summarizing the reporting information of the CAPER.  
Commissioner J. Solorzano asked whether additional information on each grantee's objectives was provided to the City. Staff acknowledged that additional information was available, but stated that it gets summarized for HUD and the Commission.  
Commissioner, C Huff asked about qualifications of a Community Housing Development Organization (CHDO) and who was qualified.  
V. Robinson moved and G. Hague seconded staff recommendation. It passed unanimously.  
D. Foster recognized P. Conway's hard work in preparing the CAPER ahead of schedule. The Commission agreed that the report is very helpful.
- C.** P. Conway presented the staff report and reviewed the preparation timeline for the Five (5) Year Consolidated Plan. Commissioner G. Hague asked about the short timeline between the last public hearing and submittal of the plan. Staff acknowledged the short turnaround, but stated desire that bigger changes would hopefully be incorporated earlier in the process.  
V. Robinson moved, C. Huff seconded and staff recommendation passed unanimously.
- D.** The Commission requested to change the date of the proposed City Council Joint Meeting that Council has scheduled in March of 2010. Chair, V. Robinson requested and Commissioners supported moving the joint meeting to February 2010.

**7. Adjournment**

V. Robinson moved and E. Yeh seconded the motion to adjourn the meeting. The meeting was adjourned by unanimous vote.

Submitted by:

Danielle Foster  
Housing & Human Services Superintendent