



**CITY OF DAVIS  
SOCIAL SERVICES COMMISSION  
MEETING MINUTES**

**Monday, March 16, 2009**

**6:00 p.m.**

**Community Chambers  
23 Russell Blvd.  
Davis, CA 95616**

**Social Services**

**Commission Members**

**Present:**

Eric Gelber, George T. Hague (Vice Chairperson), Cathy Huff, Steven D. Lee, Vanessa Robinson (Chairperson), Jan Solorzano, Derrick Wydick

**Commission Members**

**Absent:**

Liz Yeh (Alternate)

**Staff:**

Danielle Foster, Housing and Human Services Superintendent  
Elvia Garcia-Ayala, Community Services Director  
Kathleen Cames, Administrative Analyst II

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1. **Call to Order.** The meeting was called to order by Chairperson V. Robinson at 6:04 pm.
  2. **Approval of Agenda.**  
D. Wydick moved to approve the agenda. G. Hague seconded the motion. The motion passed, unanimously.
  3. **Approval of Minutes:**  
G. Hague moved to approve the March 4, 2009 Meeting Minutes without change. C. Huff seconded the motion. The motion passed, unanimously.
  4. **Public comment:**  
There were no public comments.
  5. **Commissioner and Staff Communications:**  
There were no Commissioner and Staff communications.
  6. **Business Items:**
    - A. **Staff Recommendations and Information.** Staff provided an overview of the funding requests received.

- B. Rancho Yolo Community Association Application.** Commissioner C. Huff recused herself from the Commission's discussion due to a potential conflict and stepped out of the room. Staff provided an overview of the application, its challenges, and recommended against funding of the application. The Commission was provided an alternative funding proposal by the applicants for consideration. The Commission had concerns about the lack of resident outreach and representation, as well as the lack of a purchase offer and/or agreement on the property. Initially G. Hague moved and J. Solorzano seconded a motion to support staff recommendation and not provide additional funding to the project. This motion failed with a 3-3 vote. A second motion was made by D. Wydick and seconded by V. Robinson, authorizing up to \$27,000 in additional funding to the project with the requirement that the Board and its consultants demonstrate the completion of outreach to at least 80% of the residents regarding the proposed purchase of the park as a limited-equity cooperative. This motion passed and the Commission stated its expectation that no additional funding be requested by the applicants without an accepted purchase offer on the property.
- C. CDBG/HOME Commission Deliberations.** Commissioner C. Huff returned to the meeting. The Commissioners asked questions and had discussion about the remaining CDBG and HOME applications, as well as the housing applications not yet acted upon.
- D. Commission Funding Recommendations.** Each commissioner provided his/her completed funding recommendations to staff for compilation. A chart of the Commission's recommendations is attached to these minutes as Exhibit A. The following motions were made by the Commission:
- **CDBG (Public Service)-V.** Robinson moved to approve the recommendations that consisted of the average of each commissioner's recommendation. D. Wydick seconded the motion.
  - **CDBG (ADA Public Facilities) - V.** Robinson moved to approve the recommendations, S. Lee seconded the motion. The motion passed, unanimously.
  - **CDBG (2007-2008 Public Facilities Savings - YCCC) - D.** Wydick moved to approve staff's recommendation to provide the Yolo Community Care Continuum (YCCC) with \$24,992 in 07-08 CDBG funding in addition to funding from the current year's CDBG allocation to complete the M St roof project. V. Robinson seconded the motion and it passed unanimously.
  - **CDBG (Administrative Funds) - D.** Wydick moved to approve the recommendations. S. Lee seconded the motion. The motion passed, unanimously.
  - **HOME (Housing and Administrative Funds) - S.** Lee moved to approve the recommendations, C. Huff seconded the motion. The motion passed, unanimously.
  - **HOUSING TRUST FUND (Twin Pines Rehabilitation) - D.** Wydick moved to approve the staff recommendation. G. Hague seconded the motion.
  - **HUD Action Plan - D.** Wydick moved to approve staff recommendation that the Council direct staff to submit the CDBG and HOME allocations in an Action Plan to the federal department of Housing and Urban Development (HUD). V. Robinson seconded the motion and it passed unanimously.

- **REDEVELOPMENT HOUSING SET-ASIDE (Mace Parke)** - The Commission did not recommend taking any action related to setting aside up to \$2,000,000 in Agency housing funds for the development of this project.

Upon the conclusion of their review, the Commission thanked staff for the detailed information and recommendations provided for this item. J. Solorzano moved and G. Hague seconded a motion commending staff work and efforts related to the CDBG/HOME and other grants funding process. The motion passed unanimously.

- E. Social Services Work Plan 2009.** The plan was reviewed and no substantive changes were made. The Commission did request that staff provide background information on the Mace Parke project.
- 7. Adjournment.** V. Robinson moved and D. Wyddick seconded a motion to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 9:15pm.

Submitted by:

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Danielle Foster  
Housing and Human Services Superintendent

Enclosed: Exhibit A- Social Services Commission Funding Recommendations

Organization	Requests	3/16 Staff Recomm.	CDBG PROGRAM							Commission
			2009-2010 Commission Funding Worksheet							
<b>Public Services</b>			<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
Citizens Who Care	15,000	0	0	0	0	0	0	0	0	0
Communicare Health	23,000	20,000	20,000	20,000	23,000	21,000	23,000	20,000	20,000	21,000
Davis Community Meals - CWS	14,000	10,000	10,000	10,000	14,000	10,000	10,000	10,000	10,000	10,571
Davis Community Meals - SRC	20,000	15,000	15,000	15,000	20,000	14,000	15,000	15,000	15,000	15,571
Food Bank of Yolo County	8,000	8,000	8,000	8,000	9,000	8,000	8,000	8,000	8,000	8,143
Inclusive Recreation	12,000	10,000	10,000	10,000	0	11,000	9,000	10,000	10,000	8,571
People Resources-Elderly Nutrition Prog	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000
Sexual Assault & Domestic Violence	11,433	9,529	9,529	9,529	5,529	10,500	9,529	9,529	9,529	9,096
S.T.E.A.C.	15,000	15,000	15,000	15,000	15,000	13,029	15,000	15,000	15,000	14,718
Yolo Adult Day Health Center	6,000	6,000	6,000	6,000	7,000	4,000	5,000	6,000	6,000	5,714
Yolo Community Care - PS	15,000	7,000	7,000	7,000	7,000	8,000	7,000	7,000	7,000	7,145
Yolo County Homeless Coordination-CWS	10,000	0	0	0	0	0	0	0	0	0
Yolo Family Service Agency	23,917	9,000	9,000	9,000	9,000	10,000	8,000	9,000	9,000	9,000
<b>Total Public Service</b>	<b>183,350</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>	<b>119,529</b>
<b>Public Facilities</b>	<b>Requests</b>	<b>Staff</b>	<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
Accessible Space-Becerra	11,898	5,000	3,000	5,000	5,000	0	5,000	3,000	5,000	3,714
City ADA-Special Projects	500,000	512,962	512,962	512,962	510,962	517,962	512,962	514,962	512,962	513,676
Yolo Community Care Continuum	27,000	0	2,000	0	2,000	0	0	0	0	572
<b>Total Public Facilities</b>	<b>538,898</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>	<b>517,962</b>
<b>* Recommend funding with "2007-2008" savings of \$24,420 from YCCC's Public Facility-Group Home Renovation Project completed this year and an additional \$572 in 2009-2010 funds for a total of \$24,992.</b>										
<b>Housing</b>	<b>Requests</b>	<b>Staff</b>	<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
Rancho Yolo Community Association	89,000	0	0	0	0	0	0	0	0	0
<b>Total Housing</b>	<b>89,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>** Commission recommends funding \$27,000 from Redevelopment funds with the condition that outreach to at least 80% of Rancho Yolo households is completed.</b>										
<b>Administration</b>	<b>Requests</b>	<b>Staff</b>	<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
County Homeless Coordination	10,029	20,029	20,029	20,029	20,029	20,029	20,029	20,029	20,029	20,029
Fair Housing	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
City Administration	114,200	104,343	104,343	104,343	104,343	104,343	104,343	104,343	104,343	104,343
<b>Total Administration</b>	<b>159,229</b>	<b>159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>	<b>\$159,372</b>
<b>CDBG TOTAL</b>	<b>970,477</b>	<b>796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>	<b>\$796,863</b>
<b>Organization</b>	<b>Requests</b>	<b>Staff</b>	<b>HOME PROGRAM</b>							<b>Commission</b>
		<b>Recomm.</b>	<b>2009-2010 Commission Funding Worksheet</b>							<b>FINAL</b>
<b>Housing</b>			<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
CHOC-Mace Parke	2,000,000	***0	0	0	0	0	0	0	0	0
Yolo Mutual Housing - Twin Pines	100,000	***0	0	0	0	0	0	0	0	0
YMHA/SMHA - New Harmony	420,000	468,560	468,560	468,560	468,560	468,560	468,560	468,560	0	468,560
<b>Total Housing</b>	<b>2,520,000</b>	<b>468,560</b>	<b>468,560</b>	<b>468,560</b>	<b>468,560</b>	<b>468,560</b>	<b>468,560</b>	<b>468,560</b>	<b>0</b>	<b>\$468,560</b>
<b>Administration</b>	<b>Requests</b>	<b>Staff</b>	<b>Gelber</b>	<b>Hague</b>	<b>Huff</b>	<b>Lee</b>	<b>Robinson</b>	<b>Solorzano</b>	<b>Wydick</b>	<b>FINAL</b>
City Administration	52,000	52,062	52,062	52,062	52,062	52,062	52,062	52,062	52,062	52,062
<b>Total Administration</b>	<b>52,000</b>	<b>52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>	<b>\$52,062</b>
<b>HOME TOTAL</b>	<b>2,572,000</b>	<b>520,622</b>	<b>\$520,622</b>	<b>\$520,622</b>	<b>\$520,622</b>	<b>\$520,622</b>	<b>\$520,622</b>	<b>\$520,622</b>	<b>\$52,062</b>	<b>\$520,622</b>
<b>*** Staff is recommending Council "set-aside" the \$2,000,000 in Redevelopment Funds (RDA) until additional information about project costs can be provided by CHOC and subject to future review and analysis by staff and Council action.</b>										
<b>**** Staff is recommending and Commission supports Council funding this request with Housing Trust Funds (HTF).</b>										