



**Historical Resources Management Commission
Hattie Weber Museum – 445 C Street, Davis, California
Corner of 5th and C Streets in Central Park
Monday, October 19, 2009**

Commissioners Present: Rand Herbert (Chair), Richard Rifkin (Vice Chair), Gale Sosnick, Clifton McFarland, and Mark Beason, Karen Costanzo, Jonathon Howard

Commissioners Absent: None

Staff Present: Ike Njoku and Katie McCort

1. Call to Order. Chair Herbert called the meeting to order at 7:18 pm.

2. Approval of Agenda

Action: Commissioner Howard moved, seconded by Commissioner Costanzo, to approve the agenda. The motion passed by the following vote:

AYES: McFarland, Beason, Herbert, Rifkin, Sosnick, Costanzo, Howard

NOES: None

ABSENT: None

3. Approval of Minutes

Action: Commissioner Beason moved, seconded by Vice Chair Rifkin, to approve the July 20, 2009 minutes. The motion passed by the following vote:

AYES: McFarland, Herbert, Rifkin, Sosnick, and Beason

NOES: None

ABSTENTIONS: Costanzo

ABSENT: None

4. Public Communications. None

5. Written Communications. Circulated.

6. Museum Report. None

7. Staff and Commissioner Comments. Vice Chair Rifkin reported that PG&E gave a grant to build an artistic sculpture of a gas pump at the train depot. He felt that the depot was not the best location for the sculpture. Chair Herbert added that the sculpture was intended for a gathering place that provides opportunity for people to plug their laptops or cell phones to the electrical outlet on the sculpture.

8. Public Hearing.

A. 412 C Street Certificate of Appropriateness(COA) #2-09 to Allow Installation of Wheelchair Ramp, New landing and Steps at the Fourth Street Entrance of the Landmark Property; Owner – Davis Community Church) Continued from September 21, 2009

At the request of the applicant this item was moved to the meeting of January 25, 2010. Staff indicated that further information on the second part of the application, which is the 10 x 13 foot stoop, is needed; while better explanation is in order regarding the proposed ADA ramp.

9. Business Items.

A. Certified Local Government (CLG) Program – 2008-2009 Annual Report

The Commission reviewed the CLG 2008-2009 Annual Report and endorsed that it should be transmittal to the State of California Office of Historic Preservation. The Commission made minor edits to the report.

B. Potential Designation of Resources Discussion

Action: Commissioner Costanzo moved, seconded by commissioner Sosnick, to consider 514 C Street (The Newman Center) and 503 5th Street as Merit Resources. The motion passed by the following votes:

AYES: McFarland, Herbert, Rifkin, Sosnick, and Beason, Costanzo, Howard
NOES: None
ABSENT: None

Chair Herbert will prepare a new DPR 523 form for 514 C Street (The Newman Center). Commissioner Costanzo will prepare a new DPR 523 form for 503 5th Street. The Commission will use the DPR 523 form for 514 C Street (The Newman Center) as training tool for the evaluation and updating of surveys for the properties recommended for designation. The Commission decided to hold a CLG qualified Training on surveying and completion of DPR 523 form during its November 16, 2009 meeting. The Commissioners agreed to individually visit 514 C Street (The Newman Center) prior to the November 16, 2009 meeting in preparation for Chairperson Herbert's CLG training on surveying of historic resources and how to complete DPR 523 form. Staff was directed to provide Commissioners with blank DPR 523 form to look over prior to the meeting.

At the November 16, 2009 meeting, the Commission will deliberate on designation recommendation for 238 G Street and 234 J Street properties in keeping with the its prior decision to discuss two properties at each meeting.

C. Windshield Survey Update

Chair Herbert reported that the Windshield Survey is underway. Commissioner Costanzo reported that the US Census data contains pertinent information to the survey.

D. A Merit-of-the-Month Program/Other Concepts

Vice Chair Rifkin reported that he has not yet gotten any business sponsors but has begun feeling out some business owners. He will compile the order of the Merit-of-the-Month Resources and will begin to speak with the owners. He hopes to begin the program in January 2010.

Commissioner Beason reported he is working on the certificate for the Merit-of-the-Month that will be provided to prospective property owners. Vice Chair Rifkin reported he is working on the text for the Merit-of-the-Month signage.

Vice Chair Rifkin reported that he will go before the City Council to announce the Landmark signs and plaques after they are installed.

10. Adjournment. The next meeting will be **Monday, November 16, 2009** at the Hattie Weber Museum (445 C Street) at 7:30 p.m.

Action: Commissioner Howard moved, seconded by Commissioner Sosnick, to adjourn the meeting. The motion passed by the following vote:

AYES:	McFarland, Herbert, Rifkin, Sosnick, and Beason, Costanzo, Howard
NOES:	None
ABSENT:	None

The meeting was adjourned at 8:35 p.m.