



**FINANCE AND BUDGET COMMISSION
SPECIAL MEETING
M I N U T E S**

**Location: City Council Conference Room
23 Russell Blvd.
Monday, March 30, 2009
7:00 PM**

Commission Members: FBC- Chair – Johannes Troost, Vice Chair - Jerry Beavers, Steven Ingram, Daniel Hoang, Chikako Takagi-Galamba, Alternate – Don Palm, *Open Space Commission Liaison - Helena Chung; Planning Commission Liaison– Lucas Frerichs; Park & Recreation Liaison – Nathaniel Leachman*

City Council Liaisons: Sue Greenwald; Ruth Asmundson-(Alternate)

City Staff: Paul Navazio- Assistant City Manager, Kelly Fletcher – Budget Manager

1. Open Meeting – The March 30th, 2009 Finance & Budget Commission meeting was called to order by Commissioner Troost at 7:01 pm.

2. Approval of Agenda

It was moved by Commissioner Hoang and seconded by Commissioner Palm to approve the Agenda.

AYES: Troost, Beavers, Ingram, Hoang, Takagi-Galamba, Palm

NOES: None

3. Public Comment

None

4. Commission and Staff Communications

Paul Navazio informed the Commission that the Cannery Park project will not be pursued, due to the developer deciding to pull out of the project. The business park project will have to be re-evaluated as to its best use.

Commissioner Palm provided an update on the BEDC meeting he had attended.

Commissioner Troost inquired as to the status of Commission vacancies. City Clerk will be taking all applications to the Council on April 14th.

Commissioner Ingram inquired as the status of the Bike Museum & Paul Navazio provided a brief update. The City had put forth a bid to be considered, and if Davis is chosen, then there would be a temporary physical location provided, possibly at the 3rd & B location.

5. Continuation of the FY2009/10 Spring Budget Workshop & Balancing Plan Discussion

5a) Proposed outline to guide Commission's ongoing deliberations re FY2009/10 Budget

Budget materials were passed out to the Commission during the meeting.

Included in the packet:

- 3/10/09 Workshop with City Council Notes
- Forecast Model & Assumptions
- FY 09/10 Citywide Program Budget
- FY 09/10 Departmental Reduction Proposals
- Departmental Information, including organizational charts, program narratives & a detail of proposed program reductions by department.
- Listing of Citizen/Staff Reduction Suggestions

The information provided was at the summary level of the City budget, by program, funding sources and department.

This is a work in progress and current information will continue to update this material.

Commissioner Ingram would like the Council to see more extreme cuts as requested during the May 16th Commission meeting, up to the 15% reduction cuts.

A suggestion was made for the City Manager to review the Department memos and establish a standard criteria for departmental cuts (i.e. create a listing of what are core services/programs and what are non-essential services/programs.)

The key component to an outcome budget is how to develop accountability and transparency. Staff will have to approach the budget process in a different manner in order to have the information and tools to address both long term and short term budget issues.

An outside, independent entity to perform a performance evaluation and/or assessment of department goals, core functions and services was suggested during the discussion.

The Commission will review the material & information in the packet and will bring back budget recommendations for the next meeting.

5b) Approval of Minutes from the regular meeting of March 16th, 2009.

The Commission opted to defer the approval of the Minutes of March 16th, 2009 until the next Commission meeting.

6. Adjournment

The meeting was adjourned at 9:27 pm by Commissioner Troost.

Any writing related to an agenda item for the open session of this meeting distributed to the Commission less than 72 hours before this meeting is available for inspection at City Hall, 23 Russell Blvd., Davis in the Finance Office. These writings will also be available for review at the Finance and Budget Commission meeting in the public access binder at the left rear side of the Community Chambers.