

POLICE DEPARTMENT

STATEMENT OF PURPOSE

Our mission is to maintain the highest quality of life and security for all those who live, work and/or visit Davis. We do this by working in cooperation with the public, promoting safety and enforcing the law.



ADMINISTRATION - DIVISION 55

This division provides overall management, planning, coordination and evaluation of department functions. These include formulation of policy and professional standards, recruitment, hiring, employee training and compliance with state and federal standards, budget preparation and maintenance, purchasing, grant evaluation and application, and general research and development. Investigation/resolution of citizen complaints and internal investigations and audits are also performed within this division.



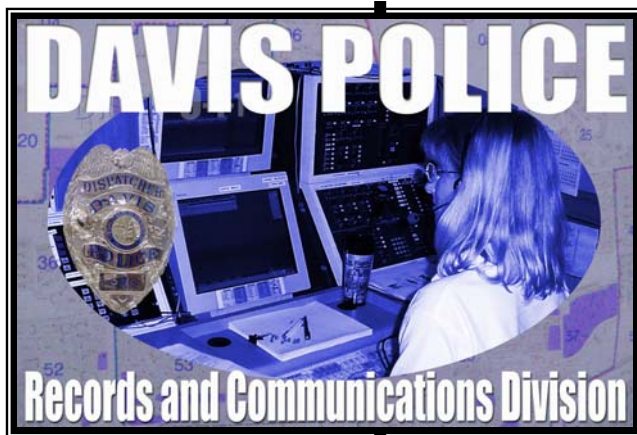
PATROL - DIVISION 56

This division provides first-line emergency response to crimes in progress, accidents, and tactical situations. The Patrol Division has primary responsibility to conduct initial investigations on most crimes and all traffic accidents occurring in the city. Enforcement of all federal, state and local ordinances is provided, including traffic and bicycle regulations. Other tasks include noise enforcement, miscellaneous calls for service, specialized enforcement, SWAT, bomb disposal, crime prevention and DARE, and oversight of the Volunteer, Reserve and Cadet programs.



INVESTIGATIONS - DIVISION 57

This division handles major criminal investigations of all types involving adult and juvenile offenders, as well as missing persons of all ages. Evidence and property is processed and maintained, produced for legal proceedings, and disposed of per legal requirements. Division members also participate in the Yolo County narcotics enforcement and gang task forces and the Sacramento Valley Hi-Tech crimes task force.



RECORDS & COMMUNICATIONS - DIVISION 58

This division receives all Emergency 911 and non-emergency calls for service and ensures that appropriate resources are dispatched on a timely basis, and maintains all departmental records and arrest warrants in accordance with federal, state and local law/ordinances. These processes are routinely audited by state and federal agencies. Other responsibilities include issuance of parking permits, assistance with a variety of administrative research projects, and livescan fingerprinting.



PARKING ENFORCEMENT - DIVISION 59

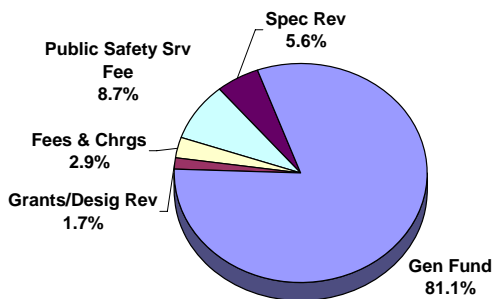
This division provides parking enforcement in regulated areas within the city.

Revenues by Fund	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
General Fund Support	7,210,666	8,176,981	9,075,351	9,901,614
Fees & Charges	444,518	433,902	382,320	359,933
Grants/Designated Revenue	145,165	176,771	489,340	203,156
Internal Service Funds	0	1,687	0	0
Public Safety Srv Fee/Tax	986,645	945,570	1,050,419	1,063,099
Special Revenue Funds	393,814	589,735	677,877	679,212
Total Revenues	9,180,808	10,324,646	11,675,307	12,207,014

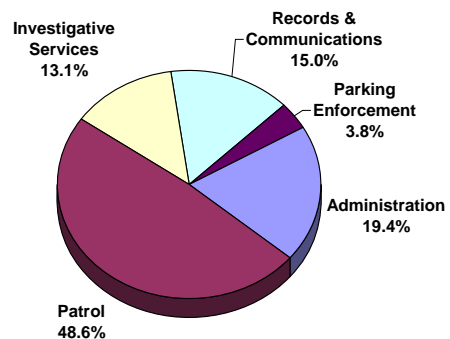
Expenses by Division	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Administration	1,553,715	1,704,624	2,165,890	2,372,896
Patrol	4,666,253	5,267,317	5,854,419	5,929,786
Investigative Services	1,311,110	1,495,498	1,611,682	1,603,574
Records & Communication	1,378,596	1,512,754	1,619,261	1,836,333
Parking Enforcement	271,134	344,453	424,055	464,425
Total Expenditures	9,180,808	10,324,646	11,675,307	12,207,014

Expenses by Category	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Capital Expenditures	19,945	25,536	142,642	0
Operating Expenditures	2,390,566	2,421,076	2,554,582	2,424,558
Salaries and Benefits	6,770,297	7,878,034	8,978,083	9,782,456
Total Expenditures	9,180,808	10,324,646	11,675,307	12,207,014

**Source of Funds for
Final Budget 2005-06**

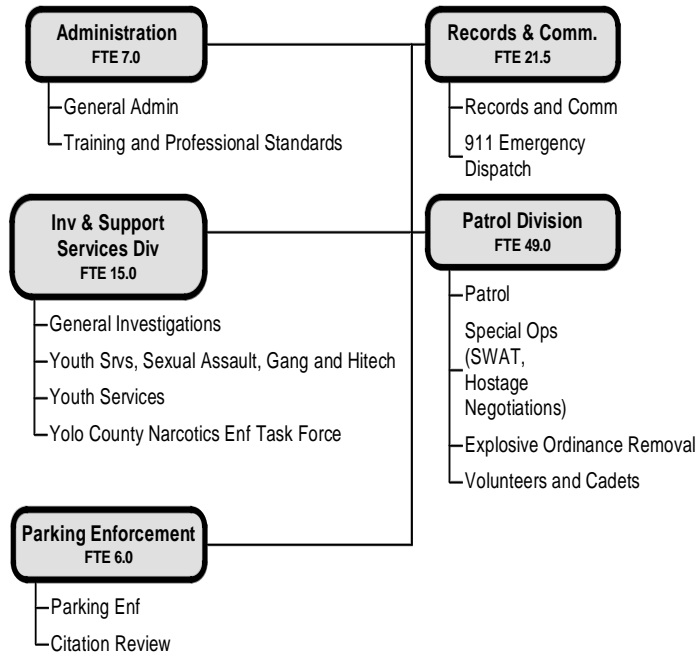


Expenses by Division





Police Department



ADMINISTRATION - DIVISION 55

Major Accomplishments in FY 2004-05

- Began implementation of new citywide radio system
- Added fulltime Crime Analysis position
- Completed community oriented policing training for staff
- Continued 3-year strategic planning process
- Increased community interaction and partnerships with community groups via committees, neighborhood meetings, advisory groups and website/Internet.
- Expanded downtown substation hours to fulltime
- Formed permanent Traffic Unit
- Completed bid and analysis projects for red-light cameras, in-car video, and photographic parking enforcement systems
- Received partial funding to implement 2nd K-9 unit via a grant, and also received community donations towards this program
- Created gang investigator collateral assignment position
- Acquired firearms training simulator via grant award

Plans / Goals for FY 2005-06

- Acquire and implement red-light camera and in-car video systems
- Acquire and implement photographic parking enforcement system
- Implement 2nd K-9 unit
- Design and implement community oriented policing project tracking software
- Continue to enhance Police website information and interactive features
- Design and implement firearms simulator training programs

<u>Number of Police Officers</u>			
Davis	West Sacramento	Woodland	Chico
60	67	67	88

How We Measure Up

The number of Police Officers in the Davis Police Department is compared to other area agencies.

<u>PART I CRIME RATES 2004</u>		
West Sacramento	Woodland	Davis
2007	2438	2527

Part I crimes include: murder, rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft and arson.

ADMINISTRATION DIVISION

Revenues by Fund				
<u>Source of Funds</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
General Fund Support	1,434,658	1,575,058	1,850,653	2,229,996
Fees & Charges	43,710	12,449	40,400	52,900
Grants/Designated Revenue	0	20,000	161,942	0
Public Safety Srv Fee/Tax	75,347	97,117	112,895	90,000
Total Revenues	1,553,715	1,704,624	2,165,890	2,372,896

Expenses by Category				
<u>Expenditures</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Capital Expenditures	0	0	33,942	0
Operating Expenditures	937,546	954,843	1,083,474	1,039,744
Salaries and Benefits	616,169	749,781	1,048,474	1,333,152
Total Expenditures	1,553,715	1,704,624	2,165,890	2,372,896

PATROL - DIVISION 56

Major Accomplishments in FY 2004-05

- Fully staffed the Traffic Unit with four officers and a sergeant who have implemented the Office of Traffic Safety Safe Streets grant. The Traffic Unit has stepped up education and enforcement through saturation patrols, conducted bike rodeos, met with community groups, and worked with local media.
- Provided Community Oriented Policing and Problem Solving ("COPPS") training to department staff to assist in implementing the program. Created a "Sector Response System" for deploying personnel and directing service calls. Redesigned the Police Department website so that the public can directly contact by email the officers who are assigned to the sector in which they live. This has allowed officers to directly respond to long term neighborhood issues without having to call through Dispatch.
- Assigned a bicycle officer to the downtown area to provide for increased patrol and to serve as liaison to the downtown businesses to resolve public safety problems.
- Assigned a police officer to the Yolo County Gang Task Force

Plans / Goals for FY 2005-06

- Create a subscriber based email notification system so the Police Department can immediately notify the community of public safety issues, offer crime prevention tips, and advise of crime trends in their neighborhood.
- Assign a second bicycle officer to the downtown area to provide for increased patrols during the late evening hours to address issues relating to the homeless community, public intoxication, drug use, burglaries, vandalism, and minors drinking.
- Expand the Volunteers in Policing, Cadet and Reserve programs to assist the Police Department in reducing crime by the use of trained volunteers rather than relying solely on paid staff.

How We Measure Up

The Patrol Division handled over 57,000 calls for service in 2004. Over 15,000 subject and traffic stops were officer-initiated calls. Over 7,800 reports and cases were written.

Revenues by Fund

<u>Source of Funds</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
General Fund Support	3,513,163	3,988,730	4,346,066	4,497,315
Fees & Charges	106,175	135,389	104,609	111,429
Grants/Designated Revenue	77,937	82,177	257,398	133,156
Public Safety Srv Fee/Tax	881,298	834,323	937,524	973,099
Special Revenue Funds	87,680	226,698	208,822	214,787
Total Revenues	4,666,253	5,267,317	5,854,419	5,929,786

Expenses by Category

<u>Expenditures</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Capital Expenditures	19,945	0	108,700	0
Operating Expenditures	819,318	821,900	860,154	872,346
Salaries and Benefits	3,826,990	4,445,417	4,885,565	5,057,440
Total Expenditures	4,666,253	5,267,317	5,854,419	5,929,786

INVESTIGATIONS - DIVISION 57

Major Accomplishments in FY 2004-05

- Responded to and conducted on-going homicide investigation. One arrest has been made with additional arrests anticipated.
- Added a temporary part-time staff position to assist with booking and processing of property and evidence
- Performed 4 out-of-state extraditions
- Trained 2 investigators in advanced crime scene investigation
- Created investigative field kits for all personnel
- Completed additional staff training in identify theft and financial fraud
- Reopened investigation on an unsolved 1986 homicide with new evidence. This effort has been greatly enhanced by the addition of a retired Sacramento Police Department homicide investigator to the Davis PD Volunteer program.
- With assistance from the state Department of Justice, cleared or obtained profiles for 4 major cases, some over 15 years old, due to modern DNA technical examination of old evidence
- Implemented Composite Artist component to create suspect composites

Plans / Goals for FY 2005-06

- Continue to work with and utilize services of Police Volunteers for support at crime scenes, research and other support services
- Provide additional financial crimes training to investigators
- Complete schools emergency preparedness planning project
- Create and implement computer databases for tracking sex registrants
- Implement indecent exposure and prowling sweeps
- Conduct at least 2 juvenile probation and sex registrant non-compliance sweeps
- Continue participation in Yolo County Gang Task Force

How We Measure Up

The Investigations Division handled over 500 cases during 2004. These cases included crimes against persons, property and high-technology such as identity theft. These cases resulted in over 100 arrests and prosecutions for felony crimes and thousands of dollars in recovered stolen property. Additional duties include processing and tracking of sex registrants, search warrants, extraditions, parole and probation searches, Police Department pre-employment background investigations, and participation in narcotics, stolen vehicle, gang and hi-tech crime task forces.

No. 57

Revenues by Fund				
<u>Source of Funds</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
General Fund Support	1,125,529	1,332,176	1,443,482	1,526,074
Fees & Charges	53,353	54,327	53,200	7,500
Grants/Designated Revenue	67,228	74,594	70,000	70,000
Public Safety Srv Fee/Tax	30,000	14,130	0	0
Special Revenue Funds	35,000	20,271	45,000	0
Total Revenues	1,311,110	1,495,498	1,611,682	1,603,574

Expenses by Category				
<u>Expenditures</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Operating Expenditures	305,655	283,764	282,388	191,772
Salaries and Benefits	1,005,455	1,211,734	1,329,294	1,411,802
Total Expenditures	1,311,110	1,495,498	1,611,682	1,603,574

RECORDS & COMMUNICATIONS - DIVISION 58

Major Accomplishments in FY 2004-05

- Implemented CommLink radio patching to share radio communications with surrounding law enforcement agencies
- Continued conversion of old records to optical storage
- Acquired and implemented new master voice logger/recorder for radio and phone communications

Plans / Goals for FY 2005-06

- Implement Department of Justice Hate Crimes database entry
- Continue implementation of optical document storage system
- Continue implementation of wireless 911 reporting and GIS mapping
- Continue refinement of new city-wide radio system
- Continue research for new Dispatch and Records Management systems
- Explore feasibility of E911 user fees to generate additional funding for implementation of Emergency Medical Dispatching protocols.

How We Measure Up

- 911 Emergency calls average 1200 per month, including cell transfers
- Over 60% of emergency calls received via cell phone transfers
- Non-emergency calls average over 500 per 24-hour day

TOTAL CALLS FOR SERVICE		
<u>2002</u>	<u>2003</u>	<u>2004</u>
60,495	58,256	62,878

Total calls for service over a three-year span.

TOTAL REPORTS PROCESSED		
<u>2002</u>	<u>2003</u>	<u>2004</u>
7,174	7,904	7,874

The Records Division processes all reports generated by the Police Department

No. 58

Revenues by Fund				
<u>Source of Funds</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
General Fund Support	1,137,316	1,281,017	1,435,150	1,648,229
Fees & Charges	241,280	231,737	184,111	188,104
Total Revenues	1,378,596	1,512,754	1,619,261	1,836,333

Expenses by Category				
<u>Expenditures</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Operating Expenditures	272,600	292,127	268,491	266,085
Salaries and Benefits	1,105,996	1,220,627	1,350,770	1,570,248
Total Expenditures	1,378,596	1,512,754	1,619,261	1,836,333

PARKING ENFORCEMENT - DIVISION 59

Major Accomplishments in FY 2004-05

- 4th Parking Enforcement officer completed field training program
- Implemented vehicle immobilizer (“Boot”) program as an alternative to towing
- Began enforcement of new 90-minute and Q district zones

Plans / Goals for FY 2005-06

- Review, revise and consolidate parking ordinances
- Acquire and implemented photographic parking enforcement system
- Explore additional methods of increasing operational efficiency and citizen ease of application, including on-line parking permit processing and credit card payments for fees and fines
- Expand citizen information on Parking Enforcement webpage

How We Measure Up

PARKING CITATIONS ISSUED

<u>2002</u>	<u>2003</u>	<u>2004</u>
23,932	28,960	25,466

Total number of Parking Citations issued over a three-year span

No. 59

Revenues by Fund				
<u>Source of Funds</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Internal Service Funds	0	1,687	0	0
Special Revenue Funds	271,134	342,766	424,055	464,425
Total Revenues	271,134	344,453	424,055	464,425

Expenses by Category				
<u>Expenditures</u>	Actual <u>2002-03</u>	Actual <u>2003-04</u>	Budget <u>2004-05</u>	Budget <u>2005-06</u>
Capital Expenditures	0	25,536	0	0
Operating Expenditures	55,447	68,442	60,075	54,611
Salaries and Benefits	215,687	250,475	363,980	409,814
Total	271,134	344,453	424,055	464,425