

CITY OF DAVIS
2007-2008 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Organization Name: Short Term Emergency Aid Committee

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(Be sure to list the **best contact** to get information to the organization as quickly as possible.)

Total Proposal Request: \$ \$15,000

(Check one) On-going Support New Project

CDBG Eligible Category: Public Service
(See List A)

National Objective Compliance/Low and Mod Benefit: Limited Clientele
(See List B)

City Council Identified Critical Needs: (See List C)

- 1) Hunger Prevention Services
- 2) Homeless Prevention Services
- 3) Programs to Support Independent Living

PUBLIC SERVICE NON-PUBLIC SERVICE

Beneficiary Information:

2,552 Total number of beneficiaries in program
1,914 Number of beneficiaries in program to be served with **CDBG** funds
100 Percentage of the **CDBG** beneficiaries with low/moderate income
\$7.80 Cost (\$) per **CDBG** beneficiary (CDBG Request/CDBG Beneficiaries)

PROJECT NARRATIVE

a. Need

There continues to be a need for providing free food to low-income Davis residents, including the 118 homeless individuals who live in Davis. According to the Yolo County Homeless Coalition’s 2005 survey (2007 survey has not been published) of the homeless, “services such as hot meal programs, food closets ... were commonly used” by the homeless. Despite that, the report adds “almost half the respondents said they had gone at least one day without food in the last month. The average length of time that a homeless individual had gone without food was five days but some reported having gone up to 20 days without food.”

While demand has fluctuated in the past couple years, overall it has increased on average by 10% annually since 2004-05 (see table).

Food Closet Service	FY 2004-05	FY 2005-06	FY 2006-07*	FY 2007-08**
Persons served, (unduplicated)	1,683	2,683	2,320	2,552
Families served, (unduplicated)	572	909	772	849
Homeless	100	162	122	134
Total Meals (unduplicated clients)	25,245	40,245	34,800	38,280***
Total Person served (duplicated)	3,915	3,474	3,510	3,861
Total Meals (duplicated clients)	58,725	52,110	52,650	57,915***

* Projected based on service data from July 1, 2005 to Feb. 1, 2006.

** Projected service based on expected 10 percent increase in demand.

*** STEAC provides each client with enough food for 15 meals.

STEAC expects the need for the service to increase as it has on average the past three or four years. As the table indicates, STEAC’s food closet expects to serve 10 percent more clients, an increase of 232 more individuals and 77 more families in FY 2007-08, compared to the current year. The need is also reflected by the increasing demand for food at the annual STEAC holiday program compared to five years ago: 2002, 347 families served; 2003, 370 served; 2004, 450 served; 2005, 407 served, 2006, 390 families served (the number of families served dropped in 2006 because we implemented a cut-off deadline for applying to make the program more manageable; however, additional families requested service past the application deadline).

Food donations as part STEAC’s seven community drives recovered somewhat from the decrease experienced in 2005. Part of the reason is that resources were not being diverted to Hurricane Katrina relief. Additionally, STEAC continued its effort to coordinate with other service clubs in the city to insure food drives did not overlap.

The food closet service directly or indirectly meets three of the city’s critical needs: hunger, homeless prevention and programs to support independent living. The food closet fills critical needs of those who are hungry, including a number of homeless visiting the closet. After receiving free food, families have more money to pay for rent and utilities, which are critical to their remaining in their homes. Additionally, STEAC’s other programs such as rental assistance, utility assistance, education assistance and Suit Up for Success (provides interview clothes) complement STEAC’s food closet service, providing additional support for struggling families.

The CDBG-Davis grant allows STEAC to purchase food, which allows the organization to allocate more funding to provide assistance for the other programs mentioned above - educational, first month’s rent, eviction prevention, and utility assistance - thus allowing low-income residents to become independent.

b. Benefit

Low-income persons will benefit by receiving food for nutritious meals. The closet helps prevent hunger by providing low-income Davis residents with enough food for three meals a day for five days. With CDBG funding, STEAC will provide meals to 2,552 unduplicated individuals, which means the funds will provide enough food for 38,280 meals.

c. Other Resources and Collaboration

Seven food drives collect over 75,000 pounds of non-perishable items per year or about 75 percent of the total food distributed from the closet. These include participation by postal service employees, Davis realtors, boy and girl scouts, service clubs, civic organizations, churches, schools, fraternities and sororities and many individuals. Each year thousands of Davis residents participate in food drives. STEAC regularly purchases food from the Food Bank of Yolo County at discounted prices. Over 50 regular volunteers work in the STEAC food closet, which is located on city-owned land at 508 D St. in Davis. STEAC is an active member of the Homeless Coalition of Yolo County. Hundreds donate food as part of the annual STEAC Holiday Adopt-A-Family Program, and the local schools donate several thousand pounds of food during the holidays. Waste Management has donated a truck for closet work and provides free commercial garbage service.

STEAC has been very fortunate to have free storage space at the Yolo County Food Bank for the past several years. However, due to the food bank's growing space needs, they will no longer be able to provide free storage space for STEAC in 2007. Consequently, STEAC will have to rent warehouse space and anticipates an increase in the food closet budget of \$12,000 annually, roughly a 50% increase in the annual food closet budget expenses.

The 2007-08 food closet budget is expected to be \$36,648. In addition to CDBG, grant support for the food closet is received from the Davis Food Coop and St. Martin's Episcopal Church. Charitable donations raised from STEAC's 2,800 donors will pay for all administrative and other costs not covered by the CDBG grant and private grants.

d. Organizational Capacity

STEAC is a California nonprofit corporation that was founded in 1967 and has earned tax-exempt status under Section 501(c)(3) of the IRS Code.

STEAC provides assistance in the form of material aid in the form of food, clothing, furniture and financial help for rent, utilities and miscellaneous expenses to Yolo County families and individuals with incomes at or below the poverty level (See Attachment B for STEAC's 2005-06 Annual Report). In FY 2006-07, STEAC expects to receive \$86,000 from various government agencies. STEAC employs two paid part-time staff members and contracts for services for database management, annual audit and public relations.

SCOPE OF SERVICES

a. Project Description

Funding from CDBG will be used to purchase food to augment donations for the STEAC food closet.

STEAC takes pride in providing nutritious food to low-income Davis residents throughout the year. Unfortunately, the food received from STEAC's seven food drives is not of sufficient quality to provide for nutritious meals, and not enough food is received to meet the demand from the closet. With CDBG funds, STEAC is able to purchase food necessary to provide a balanced diet. Food purchases include such items as canned fruit, vegetables, tomato sauce, meals in a can, rice, pastas, dry grains and other staples. In addition, the STEAC volunteers purchase meat, bread, eggs, margarine and other perishables that are stored in refrigerators and freezers. STEAC purchases food from the Food Bank of Yolo County and is provided limited food from the U.S. Department of Agriculture. Other items are purchased in bulk from commercial grocery stores.

In September 2006, the UC Davis Nutrition Department provided a nutritional assessment of STEAC's food packs. Several recommendations have been incorporated into food purchases. Additionally, arrangements were made to receive donations of fresh fruits and vegetables from a local grocery store on a weekly basis. However, the quality of the donated produce was marginal and unpredictable. Therefore, in FY 2007-08, STEAC will be approaching the local farmer's market to obtain weekly donations of fresh produce.

b. Target Group

The target group for this work consists of Davis residents with incomes at or below the federal poverty level. Emphasis is placed on serving families and the homeless. STEAC will provide food for 2,552 individuals (unduplicated) and 849 families (unduplicated). An estimated 134 homeless (unduplicated) will be served. While STEAC rules allow only one visit to the food closet per month, many take advantage of the service on a regular basis. During fiscal year 2005-06, 3,474 individuals (duplicated) used the STEAC food closet. During that same period, the closet served 1,183 families (duplicated).

c. Outreach

Outreach to inform those in the community of the food closet service is performed in these ways.

For outreach to clients, the STEAC services access line number is listed in the telephone book and in directories of social service agencies and organizations in the area. Information about the food closet, printed in English and Spanish, is distributed to agencies, such as the Food Bank of Yolo County, Davis Resource Center, Yolo County Department of Social Services, Migrant Education, libraries, in Davis schools and via many other nonprofit social service groups. Prospective clients are also made aware of the food closet services at the holiday program. STEAC Food closet information is included on the web site <http://www.dcn.davis.ca.us/~steac>. STEAC sends informational mailings to schools, churches, community groups and public agencies. STEAC volunteers regularly conduct training sessions to inform staff at public and nonprofit agencies about services.

For outreach for food drives, STEAC volunteers regularly reach out to those who have sponsored food drives in the past. In addition, information for those wanting to sponsor a food drive is available on the STEAC web page, in regular newspaper articles and in brochures that are regularly mailed to civic groups, nonprofits, churches and to individuals. In 2005-06, STEAC began coordinating the food drives in Davis via a calendar that is made available via a web page on the Internet.

PERFORMANCE SCHEDULE

Work Plan (Identify activities and completion dates)

List Activity

Completion Date

Work Plan (Identify activities and completion dates)

List Activity

Completion Date

Food is purchased on an as-needed basis

6-30-08

Food is distributed daily

6-30-08

Seven community food drives

6-30-08

PERFORMANCE MEASUREMENTS

ACTIVITY (What the program does to fulfill its mission)	INDICATOR (The direct products of program activities) Service #s	OUTCOME (Benefits that result from the program)
Purchase food to augment donations from community drives	Quantity and type of food purchased	Low-income Davis residents' benefit by gaining access to food from the closet.
Distribute food to low-income residents of Davis	Number of individuals and families served	Individuals and families are not hungry, which means they can live productive lives and be able to pay rent and utilities.
Provide nutritious food	Number of nutritious items purchased	Health is improved by eating nutritious food.

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**CITY OF DAVIS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

*BUDGET SUMMARY FOR PROPOSED PROJECT**

Budget Category	Proposed Project "CDBG Portion"	Other Sources	Total
A. Salaries and Wages	0	1,550	1,550
B. Fringe Benefit	0	53	53
C. Consultant/Contract Services	0	0	0
<i>TOTAL PERSONNEL BUDGET</i>	0	1,603	1,603
D. Warehouse Storage Rent	0	12,000	12,000
E. Utilities	0	1,800	1,800
F. Telephone	0	288	288
G. Office Supplies	0	1,000	1,000
I. Printing/Duplication	0	0	0
J. Travel/Conferences	0	0	0
K. Other (Specify)			
L. Food Purchases	15,000	5,000	20,000
<i>TOTAL NON-PERSONNEL BUDGET</i>	15,000	20,088	35,088
TOTAL PROJECT BUDGET	15,000	21,691	36,691

*** Please revise this form and annotate budget items as needed**

NEW REQUIREMENTS: All applicants are requested to submit a copy of their organization's Operating Budget.



Annual Report

2005-06

(July 1, 2005 – June 30, 2006)



SHORT TERM EMERGENCY AID COMMITTEE

Extending A Helping Hand in Yolo County Since 1967

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Road to Independence

The symbol on the STEAC logo is a pair of hands, helping hands.

For nearly 40 years, the organization has been lending a helping hand to low-income residents of Yolo County. That help has come in the form of service providing rental and utility assistance and free food, clothes, furniture and holiday gifts and food baskets.

With this 2005-06 annual report, STEAC is presenting the early results of several new efforts to provide work clothes and education assistance as part of the “Road to Independence” set of programs, which are designed to do even more than lending a helping hand.



Several years ago, STEAC expanded its programs to help needy residents become independent of public assistance. The goal was a simple one – provide assistance to help these residents stand on their own.

In order to be able to stand on their own, these residents typically have three needs: a permanent home for the homeless; an education that leads directly to employment; and a job that provides income and stability.

To help meet the housing needs, STEAC expanded its First Month's Rent Program, which provided assistance in 2005-06 to help 87 families move into long-term housing. The Free Furniture Program provided assistance to 127 families, including many who moved into their new homes.

To help meet the job-related needs, STEAC expanded its fledgling “Suit Up for Success,” which provides clothes to wear for interviews. An “Educational Assistance” program was created to provide financial help for those taking vocational and community college courses. In 2005-06, STEAC suited up 71 job seekers – 75 percent of whom found work. Educational assistance was provided to 71 students.

STEAC is excited about expanding its core emergency assistance work to help our Yolo County neighbors help themselves.



Mission

The mission of the Short Term Emergency Aid Committee (STEAC) is to provide immediate short-term assistance with basic necessities to vulnerable Yolo County families and individuals with incomes below the poverty level. Assistance may include help with rent, utilities, furniture, clothing, food and other basic necessities. STEAC is committed to enlarging the social awareness of the community and to providing opportunities for local citizens to help others in need.

Board of Directors

STEAC's Board of Directors set policies for the organization:

Name	Home	Position	Occupation
Jana Tuton*	Davis	President	Attorney
Marshall Miller*	Davis	Treasurer	UC-Davis Research Project Manager
Kara Walker-Clarkson*	Woodland	Secretary	Staff Member, Yolo County Public Guardian Office
Celia Rabinowitz*	Davis	Vice President	Retired
Cass Sylvia	Davis		Public Guardian, Yolo County
Lois Grau	Davis	Emeritus	Retired
Bob Bockwinkel	Davis		Realtor
Janice Peterson	Davis		Retired
Chris Tinney	West Sacramento		Consultant

* Member of Executive Committee

Part Time Staff

STEAC has three, part-time employees. Executive Director Tom Martens is responsible for management, fundraising and operations. Susan Simon works as Office Manager and Volunteer Coordinator. Katy Zane leads the fundraising and marketing efforts.

Programs-at-a-Glance

The following is an overview of the STEAC goals and programs:

- Goal #1 -

Homelessness Prevention

The goal of the “Homeless Prevention” set of programs is to provide emergency services to keep low-income Yolo County residents from becoming homeless.

Eviction Prevention Program provides rental assistance to prevent evictions.

Emergency Shelter Program provides short-term housing in the form of vouchers for motels.

Utility Assistance Program provides help to keep the power on or to have it restored.

- Goal #2 -

Road to Independence

The goal of the “Road to Independence” set of programs is to help needy residents become independent of public assistance.

First Month’s Rent Program provides assistance with first month’s rental assistance for long-term housing.

Free Furniture Program provides furniture from a Davis closet.

Educational Assistance Program helps fund vocational and community college courses.

Suit Up for Success Program provides free clothes to wear for job interviews.

Everyday Expenses Program provides emergency assistance for everyday expenses.

- Goal #3 -

Helping Hand for Families

The goal of the “Helping Hand for Families” set of programs is to provide for basic daily needs of low-income families, regardless of their size.

Free Food Program provides food from a Davis food closet.

Free Clothing Program provides clothing from a Davis clothes closet.

Holiday Adopt-A-Family Program provides food and gifts for the holidays.

- Goal #4 -

Increasing Community Awareness

The goal of the “Increasing Community Awareness” set of programs is to make residents more aware of the needs of low-income residents through volunteerism.

STEAC Volunteers Program provides opportunities to learn about the needs of low-income residents by volunteering for STEAC programs.

Homelessness Awareness Program works with the Yolo County Homeless Coalition and others to increase the awareness of homelessness and the needs and services provided for the poor in the county.



History

STEAC is an organization that was born out of a rainstorm.

In 1967, late spring rains inundated the rural areas of Yolo County, so many of the migrant workers couldn't get to the fields to work.

Without work, they had no way to pay for food or housing. Some lived in their cars. Without cars, others couldn't leave the migrant camps for necessary errands, such as to seek medical help for their children. Eventually, they ran out of food and needed clothing.

Their requests for food flooded area churches, whose parishioners couldn't keep up with the demand.

Under the leadership of key volunteers, the nonprofit Short Term Emergency Aid Committee was born to provide emergency aid to those workers. Although the name changed along the way, the concept of all its volunteers serving on one big committee was the key to operating without paid staff. The volunteer committee members did everything – set policies, worked in teams for various programs and assisted those in need.

The group's first "office" was on a volunteer's kitchen table. Names of volunteers were kept on 3x5 cards in a recipe box.

Over the years, STEAC hired staff to manage its expanded programs, which included providing help for residents in the entire county. Staff was needed to take care of the paperwork that came along with grant funds.

Today, STEAC has a dozen programs and an annual budget of just over \$300,000. The model used by the founders to provide free emergency assistance remains unchanged.

Some 500 volunteers do most of the work, from donating money to delivering food to providing clothing for the needy. STEAC's annual Holiday Adopt-A-Family Program is one of the largest annual community assistance activities in Davis.

While the look and operating structure may have changed over the years, STEAC commitment to its mission of helping vulnerable low-income residents of the county remains unchanged.



STEAC Facts

Here are some basic facts about STEAC and its service:

- STEAC provides assistance only to Yolo County residents whose income is at or below the federal poverty levels.

Federal Poverty Levels	
Persons in Family	Annual Income
1	\$9,800
2	\$13,200
3	\$16,600
4	\$20,000
5	\$23,400
6	\$26,800
7	\$30,200
8	\$33,600

- STEAC never pays assistance directly to low-income residents, rather provides the cash for services to landlords, utilities or other vendors.
- STEAC is a California nonprofit corporation with its office in Davis.
- The organization has earned tax exempt status under Section 501(c)(3) of the IRS Code. Tax identification number: 94-6138684.
- STEAC is a member of the Yolo County Homeless Coalition and is affiliated with United Way regions in Sacramento and Woodland. As a member of United Way, STEAC participates in the combined federal and state agency workplace giving campaigns.

The following pages contain a program-by-program summary of the services provided in the 2005-06 budget year:

Homelessness Prevention

Eviction Prevention Program

The goal of the Eviction Prevention Program is to help very low-income individuals and families in emergency situations pay rent to keep them from being evicted from their homes.

During the budget year, STEAC helped many Yolo County low income residents who fell behind in their rent payments because of a sudden reduction in income, as a result of a loss of a job, an unexpected medical expense, having to take care of a parent or for other reasons.

Before providing one-time assistance of up to \$400, STEAC determined that the recipient was able to pay for the rent in future months. According to the last U.S. Census, the average rent in Yolo County is about \$700 per month.

In most cases, the event that caused the emergency was temporary, lasting only a month. A survey showed that the majority were still living in their homes a year after receiving the STEAC assistance.

Such assistance is only provided every two years.

During the 2005-06 year, STEAC helped 104 families with eviction prevention services, compared to 98 the previous year. Rental assistance to families in Davis and Woodland increased slightly in 2005-06 compared to the previous year, while help to those in West Sacramento and the rural areas of the county decreased.

The average payment for eviction prevention assistance was \$383 in 2005-06, compared to \$374 the previous year.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	32	109
Woodland	43	133
West Sacramento	26	82
Rural Areas	3	11
TOTAL	104	335

Emergency Shelter Program

The goal for the Emergency Shelter Program is to ensure that low income families and individuals with emergencies are housed in a safe setting until their needs can be assessed and arrangements for permanent housing can be made.

Assistance is provided in the form of motel vouchers for those who are ill, elderly or at risk.

STEAC helped 63 families with short-term housing services, compared to 96 families in the previous year. The decrease was due to the fact that several motels in Yolo County stopped accepting referrals from STEAC.

As a result, the organization could only refer low-income residents to motels in West Sacramento.

On average, STEAC pays for a three day stay in the motel, although residence times are sometimes longer depending on circumstances.

The average payment for emergency shelter assistance was \$137 in 2005-06, compared to \$135 the previous year.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	28	67
Woodland	10	19
West Sacramento	23	71
Rural Areas	2	2
TOTAL	63	159



What's at STEAC?

As a certified agency of the Woodland Chapter of United Way. STEAC's staff and volunteers make presentations to encourage workplace giving through this United Way chapter, which serves only the City of Woodland. STEAC's United Way ID is #0040.

Homelessness Prevention

2005-06 Assistance									
Type of Assistance Provided	Davis Families	Davis Individuals	Woodland Families	Woodland Individuals	West Sacramento Families	West Sacramento Individuals	Rural Areas Families	Rural Areas Individuals	
Utilities Were Turned Off	4	17	8	33	3	13	1	4	
Utility Bill Was Past Due	13	41	33	120	25	90	5	21	
Propane	0	0	0	0	0	0	1	1	
TOTAL	17	58	41	153	28	103	7	26	
Total Families									93
Total Individuals									340

Utility Assistance Program

The goal of the Utility Assistance Program is to stabilize low-income families and vulnerable individuals who are suffering temporary economic hardship by maintaining or restoring utilities.

STEAC pays up to \$200 in such assistance to residents every two years.

In 2005-06, the organization helped 93 families with utility assistance, compared to 110 families in the previous year. Utility assistance to families Woodland increased slightly in 2005-06 compared to the previous year, while help in Davis and West Sacramento decreased slightly.

The average payment for utility assistance was \$178 in 2005-06, compared to \$172 the previous year.

Road to Independence

First Month's Rent Program

The goal for the First Month's Rent Program is to help low-income Yolo County residents

overcome the barrier of paying first month's rent when moving into permanent housing.

STEAC helped 87 families with first month's rent services in 2005-06, compared to 76 families the previous year.

First month's rental assistance to families in Woodland and West Sacramento nearly doubled in 2005-06 compared to the previous year. Assistance to families in Davis and in the rural areas of the county remained the same.

Under its rules, STEAC can pay up to \$400 for such assistance every two years.

The average payment for first month's rent was \$374 in 2005-06, compared to \$362 the previous year.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	17	46
Woodland	36	104
West Sacramento	32	93
Rural Areas	2	7
TOTAL	87	250



What's at STEAC?

Policies at STEAC are set by a nine-member, all-volunteer Board of Directors, whose members get advice from a team of volunteers who work on the programs and projects.

Free Furniture Program

STEAC's furniture closet, crammed into rental storage space in Davis, is Yolo County's only source of free furniture for low income residents.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	34	145
Woodland	64	239
West Sacramento	18	69
Rural Areas	11	47
TOTAL	127	500

The goal of "Free Furniture Program" is to provide furniture and household items to needy families and vulnerable individuals in the county.

The closet relies solely on donations of furniture from residents of the county.

In 2005-06, STEAC provided furniture to 127 families, compared to 128 the previous year.

While the closet is located in Davis, most of the families who receive the furniture live in Woodland. The closet provided furniture to 64 families in Woodland in 2005-06, compared to 48 the previous year.

Service to the county's two other cities decreased. Furniture was provided to 34 residents of Davis in 2005-06, compared to 43 the previous year.

The number of families served in West Sacramento decreased as well – from 18 served in 2005-06, compared to 27 the previous year.

Road to Independence

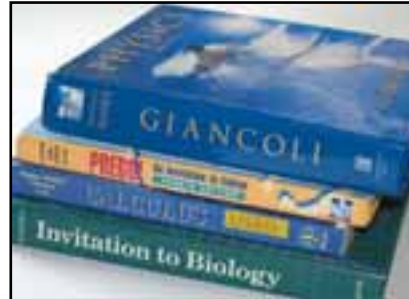
2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	5	6
Woodland	15	39
West Sacramento	1	5
Rural Areas	1	2
TOTAL	22	52

Educational Assistance Program

In the first year of this program, STEAC provided assistance to low income students for books, special equipment and tuition and fees needed for vocational-oriented and community college courses.

The goal of this work is to help individuals with expenses that are directly related to completing school courses that lead to finding and keeping a job.

In 2005-06, STEAC provided such assistance to 22 students, who were mostly attending the community college in Woodland.



The program was expanded to serve Yolo County residents attending community colleges in Sacramento and West Sacramento.

Road to Independence



A Suit Up for Success client checks work clothes.

Suit Up for Success Program

Sometimes, small things can make a big difference.

That's the case for the Suit Up for Success Program. Initiated in fall 2004, this program provides clothes for low income residents to wear for job interviews.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	29	41
Woodland	33	53
West Sacramento	5	11
Rural Areas	4	8
TOTAL	71	113

The program, which served 71 families in 2005-06, is done in partnership with All Things Right and Relevant, a Davis thrift and consignment store.

Under the program, low income residents who have applied for a job can receive clothes for that all important interview. The person can receive more clothes after winning the job.

Since the program started a little over a year ago, STEAC has "suited up" over 130 job seekers, 75 percent of whom won jobs with their new clothes.

Road to Independence

2005-06 Assistance									
Assistance Provided	Davis Families	Davis Individuals	Woodland Families	Woodland Individuals	West Sacramento Families	West Sacramento Individuals	Rural Areas Families	Rural Areas Individuals	
Car Repair	0	0	1	3	0	0	1	5	
Gasoline	65	101	35	48	2	3	12	39	
Legal Documents	36	36	10	21	3	8	0	0	
Medical	3	4	1	1	0	0	0	0	
Transportation	3	3	1	1	0	0	0	0	
Other	23	23	18	27	2	9	23	34	
TOTAL	130	167	66	101	7	20	36	78	
Total Families									239
Total Individuals									366

Meeting Everyday Needs Program

The goal of this program is to provide assistance to help individuals and families pay for essential daily expenses.

Typical expenditures include medical prescriptions, legal documents such as ID's, driver's licenses, birth certificates, and transportation expenses, such as bus tickets, gas and car repairs.

STEAC provided such assistance to 239 families in 2005-06, compared to 189 the previous year.

Helping Hand for Families

Free Clothing Program

2005-06 Assistance

Area	Families Served	Individuals Served
Davis	282	577
Woodland	24	63
West Sacramento	4	20
Rural Areas	5	13
TOTAL	315	673

STEAC operates a clothing closet in Davis, which serves residents from throughout the county.

The goal of the clothing closet is to provide basic clothing at no cost to Yolo County residents with poverty level incomes.

From the closet, STEAC provides clothes that are appropriate to the season. Volunteers run the clothing closet, which receives donations from individuals and from clothing drives.

The closet is a critical source of coats for migrant workers who spend the winter months in the county.

STEAC also provides new undergarments to needy residents. The new, packaged undergarments are donated by stores and manufacturers or purchased by STEAC.



STEAC Provides Free Food for Over ...

50,000 Meals

In 2005-06, STEAC provided over 50,000 meals for residents of Yolo County through the Davis-based food closet.

STEAC volunteers collect food in drives led by community groups, and then distribute enough food for three meals a day for five days for clients, who are limited to one visit per month.

A quick calculation shows that STEAC provided enough food for 52,110 meals for individuals from the tiny closet, located in downtown Davis on property donated by the City of Davis.

The food was delivered at an average cost of 38 cents per meal.

The closet volunteers work closely in partnership with the Food Bank of Yolo County, which provides free storage space and sells food to STEAC for a fraction of commercial prices.

In addition, STEAC receives grant funding from the City of Davis Community Development Block Grant program to purchase food that is not donated.

2005-06 Assistance		
Area	Families Served	Individuals Served
Davis	1,140	3,353
Woodland	22	69
West Sacramento	16	33
Rural Areas	5	19
TOTAL	1,183	3,474



Food Drives

75,000 Pounds Donated in Community Effort

In a sweeping effort, community groups collected over 75,000 pounds of food in these STEAC food drives:

Name of Drive	Pounds
Davis Postal Drive, sponsored by the U.S. Post Office and Davis Realtors.	10,000
Service Club Drive, sponsored by 13 service clubs from Davis.	1,000
Holiday School Drive	5,500
Scouting for Food Drive	8,200
National Postal Food Drive	12,750
Covenant Church	4,000
Bet Haverim	1,600
Lutheran Church of the Incarnation	700
St. James	5,000
Other Drives	26,500
TOTAL	75,250

Helping Hand for Families



The photo at left shows the large empty hall at the First Baptist Church, which serves as the headquarters for the Holiday Program. In the photo on the right, the room is full of boxes, piled high and full of food and gifts for the adopted families.

Holiday Program ...

Coordinates Gift and Food Baskets for 402 Davis Families

In one of the largest community efforts, STEAC provided gifts and food to 402 Davis families in the 2005 Holiday Adopt-A-Family Program.

As part of the program, volunteers “adopt” a family, whose members provide a list of their holiday gift needs.



The adopters purchase the items on the list for delivery to the Holiday Program Headquarters at the First Baptist Church on Russell Boulevard in Davis. The adopted families pick up their gifts, which also include a gift certificate for perishable food for a holiday meal.

In addition, STEAC distributes free coats and other gifts for children on the day the recipients pick up their gifts.

Nearly 500 volunteers take part in the popular annual program, which serves low income families made up of 1,616 individuals.



Motorcycle Toy Drive

STEAC Distributes Toys to Yolo County Shelters

In 2005-06, STEAC distributed thousands of toys that were collected in the annual Motorcycle Toy Run, which is sponsored by the Renegade Classic motorcycle supply store in Sacramento and the Cache Creek Casino.

Over 4,000 motorcycle enthusiasts brought toys to the drive.

STEAC collected the toys for redistribution to these groups that provide help to needy children:

- Wayfarer Mission, Woodland.
- Broderick Christian Center, West Sacramento.
- Yolo County Child Protective Services, Woodland.
- Salvation Army, Woodland
- Progress Ranch, Davis
- Davis Community Meals, Davis
- Christmas Basket Project, West



Sacramento

Increasing Community Awareness

STEAC Volunteers Program

Volunteers are the lifeblood of STEAC.

Some 500 volunteers donated 7,033 hours helping with the following jobs:

- Answer the telephone service request hotline from 8 a.m. to 10 p.m. every day of the year.
- Review client cases to determine eligibility for service.
- Run community food donation drives.
- Provide free food for 50,000 meals from a Davis closet.
- Distribute boxes with gifts, food and other essential items in an annual Holiday Adopt-A-Family Program.
- Accept, sort and distribute free clothes.
- Pick up and distribute free furniture.
- Assist with administrative tasks in the office.
- Help job seekers select free clothes as part of the Suit Up for Success Program.



In addition to the service delivery work, STEAC volunteers also take on some unusual tasks, such as assisting with a toy drive that involves some 4,000 motorcyclists, serving food at the First Annual Relevant Dinner sponsored by All Things Right and Relevant and make late-night United Way presentations to late-shift workers at warehouses in Woodland.

Increasing Community Awareness



Members of the Yolo County Homeless Coalition at work.

Homelessness Awareness Program

As an active member of the Yolo County Homeless Coalition, STEAC works to increase the awareness of homelessness in Yolo County and ensures that services to the poor are delivered efficiently.

The 20-member coalition meets monthly and is made up of leaders of nonprofit organizations and government agencies that provide services to the poor. Administrative support for the group is provided by funds from Davis, Woodland, West Sacramento and Yolo County.

As part of the work, the coalition:

- Adopts short- and long-range plans as a way to coordinate and increase services to the poor;
- Hosts information-gathering meetings on problems and needs in each region of the county;
- Sponsors an annual “homeless summit,” which is attended by the homeless and representatives of nonprofit and public agencies;
- Leads the work on an annual count of the homeless in Yolo County and then publishes the results; and
- Advocates for increasing private and public grants for services to homeless and the poor.

The Davis Enterprise

STEAC volunteers exemplary

Help still needed in many areas STEAC

By Tom Barlow
The Yolo County Homeless Coalition (YCHC) is a group of 20 people from various organizations and government agencies that provide services to the poor. The coalition meets monthly and is made up of leaders of nonprofit organizations and government agencies that provide services to the poor. Administrative support for the group is provided by funds from Davis, Woodland, West Sacramento and Yolo County.

Newspaper Column
In 2005, STEAC started informing Davis residents about the needs and services for the poor in a monthly column in the Davis Enterprise newspaper.

Total 2005-06 Service

Program	Families Served	Individuals Served
<i><u>Homeless Prevention Programs</u></i>		
Rental Assistance Program	104	335
Emergency Shelter Program	63	159
Utility Assistance Program	93	340
<i><u>Road to Independence Programs</u></i>		
First Month's Rent Program	87	250
Free Furniture Program	127	500
Meeting Everyday Needs Program	239	366
Education Assistance Program	22	52
Suit Up for Success Program	71	113
<i><u>Helping Hand Programs</u></i>		
Free Food Program	1,183	3,474
Free Clothing Program	315	673
Holiday Adopt-A-Family Program	402	1,616
TOTAL	2,706	7,878

Program	Hours Donated
Community Volunteers Program	7,033

Services to the Region	Families Served	Individuals Served
Davis	2,129	6,199
Woodland	360	982
West Sacramento	162	514
Rural Areas	55	183
TOTAL	2,706	7,878

Finances

Revenue

According to the 2005-06 Audited Financial Statement, STEAC received cash and equivalent donations from the following sources:

Source	2005-06	2004-05
Cash Contributions	204,114	177,017
Federal, State and Foundation Grants	101,695	91,290
Interest	4,240	1,763
TOTAL CASH	310,049	270,070
Donated Food, Furniture, Clothing, Other Items	245,095	190,108
TOTAL REVENUE	555,144	460,178

Beginning with the 2004-05 budget year, STEAC's directors started implementing a Fundraising and Marketing Plan with strategies that called for increasing the organization's contributions from private donations, such as from individuals, businesses, service clubs and churches. That strategy was in response to the wild fluctuations in revenue as the result of the loss of federal grants in 2004-05. That strategy started to pay off in the 2005-06 budget year with income from cash contributions increasing to \$204,114, up from \$177,017 in the 2004-05. For comparison, income from cash donations was \$139,457 in the 2003-04 budget year. Directors also placed a high priority on raising funds from private philanthropic foundations. Revenue from federal, state and private foundation grants increased to \$101,695 in 2005-06 from \$91,290 in 2004-05,

Expenses

	2005-06	2004-05
Program Services	443,304	442,324
Management	67,418	49,156
Fundraising	41,703	5,464
TOTAL EXPENSES	552,425	496,944

Fundraising expenses for 2005-06 increased, reflecting STEAC's hiring of a part-time employee to raise funds from individuals and private foundations. The personnel change implements the board's directive to broaden the sources of revenue. This personnel change resulted in a temporary increase in administrative overhead percentage. That overhead – the ratio of program to administrative expenses – is expected to decrease as revenue increases in future years.

Expenses for services that were provided to low-income residents in 2005-06 remained relatively unchanged, compared to the previous year.

Looking Ahead to 2006-07

Increased expenses to continue operations at the present level will present a challenge in the 2006-07 budget year.

In the upcoming year, STEAC expects large increases in rent for its administrative office and for warehouse space for food. Currently, the Newman Catholic Parish provides office space at less than market rates for downtown Davis. Because the church needs the space for its expanding activities, STEAC has been notified that its lease will likely not be renewed.

In addition, the Food Bank of Yolo County has sent notice that it will no longer be able to provide free space in its Woodland warehouse for STEAC food. Because of limited storage capacity in the Davis food closet, STEAC needs warehouse space to be able to sort and store food following drives.

Unless donated space can be found, STEAC will likely need to rent office and warehouse space at commercial rates.



In the 2006-07 fiscal year, STEAC will be moving its administrative offices.

As in past years, California lawmakers are threatening to greatly reduce the funds for the Community Development Block Grant programs, which STEAC receives to pay for its cash assistance work.

On the federal level, it is expected that the trend will continue toward earmarking housing assistance to nonprofits that operate shelters rather than homeless prevention services similar to what STEAC provides. This means that STEAC will have a much more difficult time receiving these grant funds.

Anticipating that change in grant revenue, STEAC will continue to implement its fundraising strategies of expanding its private contributions in 2006-07.

This will be done by expanding the number of individual donors in Davis and in Woodland, where STEAC provides a substantial amount of emergency assistance service.



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