

CITY OF DAVIS
2006-2007 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Organization Name: Davis Summer House Inc.

Street Address: 2525 8th Street, Davis CA

Mailing Address: P.O. Box 2398 Davis, CA 95617

E-mail Address: summerhouseed@yahoo.com

Phone Number 530-757-1294

Fax Number: 530-757-7505

Contact: Marilyn Smith Address: same Phone: same

(Be sure to list the **best contact** to get information to the organization as quickly as possible.)

Total Proposal Request: \$ 10,500.00

(Check one) On-going Support New Project

CDBG Eligible Category: Public Facilities/Improvements

(See List A)

National Objective Compliance/Low and Mod Benefit: Limited Clientele

(See List B)

City Council Identified Critical Needs: (See List C)

- 1) Programs to support independent living
- 2) Physically Disabled
- 3) Public Facilities

PUBLIC SERVICE

NON-PUBLIC SERVICE

Beneficiary Information:

12 Total number of beneficiaries in program
12 Number of beneficiaries in program to be served with **CDBG** funds
100 Percentage of the **CDBG** beneficiaries with low/moderate income
\$875.00 Cost (\$) per **CDBG** beneficiary (CDBG Request/CDBG Beneficiaries)

PROJECT NARRATIVE

a. Need

Summer House Inc. has maintained a HUD-financed residence for 12 developmentally disabled adults in Davis for over 12 years. The home is maintained and cared for by staff and residents in a home-like atmosphere conducive to the model that has moved people from living in developmental centers to a small number of people living in a typical home in a typical neighborhood. The Davis Summer House has demonstrated success in allowing flexibility in access to employment, the creation of a home-like setting, and integration into the larger Davis Community. Facilities like Davis Summer House demonstrate the reduction in institutional size and increases in quality care while budgetary restrictions limit the availability of necessary improvements such as advanced cooking technology now available for programs such as this. The kitchen of Davis Summer House is a warm and inviting area and is used extensively throughout the day by residents and staff. The current stove, purchased in 1993, has served admirably during its tenure but has reached a place where repairs are costly or parts are no longer available. It is therefore requested that funds be granted to purchase and install a new Wolf 48" Range Model No. R482CF.

b. Benefit

This request will accommodate an increased space for cooking and meal preparation for the residents of Davis Summer House and their guests. It will benefit the residents by allowing more and varied meal options and save time for other care provided by the staff. The use of the institutional-type range is conducive to homes serving the disabled.

c. Other Resources and Collaboration

Davis Summer House will work in coordination with its parent Summer House Inc to initiate fund raising to cover costs of improvements in the kitchen area including new flooring and paint. Many fund raising projects have been implemented by the organization and its board to achieve community resources and donations. Local churches, merchants, individuals, lodges and fraternal organizations have been contacted for assistance in this endeavor.

d. Organizational Capacity

The history of Summer House spans over 30 years in the Yolo community, with over 70 employees serving over 65 developmentally disabled people in several settings throughout the area including two residential homes and community and supported living services. The community-focused board of directors and administrative offices in Woodland ensure a continued commitment to the developmentally disabled and the community.

SCOPE OF SERVICES

a. Project Description

Replace existing outdated and in-need-of-repair institutional range with new model.

b. Target Group

The population served at the Davis Sumer House location includes twelve (12) full time residents. The cost per each of these low-income CDBG eligible clients in relation to this proposed funding would be \$875.00.

c. Outreach

The outreach involved in this project will feature several members of the Davis Community-at-large, families of Davis Summer House residents, local lodges, churches, universities, and other institutions.

PERFORMANCE SCHEDULE

Work Plan

List Activity

Remove and install new cooking range

Completion Date

July 10 – 15, 2006

PERFORMANCE MEASUREMENTS

ACTIVITY (What the program does to fulfill its mission)	INDICATOR (The direct products of program activities) Service #s	OUTCOME (Benefits that result from the program)
Provide adequate and nutritious meals to residents.	12 residents will receive meals in a timely and efficient manner.	12 Davis Summer House residents will benefit in health and lifestyle as a result of this new range.

**CITY OF DAVIS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

BUDGET SUMMARY FOR PROPOSED PROJECT*

Budget Category	Proposed Project "CDBG Portion"	Other Sources	Total
A. Salaries and Wages			
B. Fringe Benefits			
C. Consultant/Contract Services			
<i>TOTAL PERSONNEL BUDGET</i>			
D. Office Rent			
E. Utilities			
F. Telephone			
G. Office Supplies			
H. Equipment -Wolf Range	\$\$9,019.00		\$9,019.00
I. Printing/Duplication			
J. Travel/Conferences			
K. Other - Installation and Taxes	\$ 1,481.00		\$ 1,481.00
<i>TOTAL NON-PERSONNEL BUDGET</i>			
TOTAL PROJECT BUDGET	\$10,500.00		\$10,500.00

* Please revise this form and annotate budget items as needed

NEW REQUIREMENTS: All applicants are requested to submit a copy of their organization's Operating Budget.



DAVIS SUMMER HOUSE

	A	B	C	D	E	F	G	H	I
					Jul '05 - Jan '06		Budget Feb '06 - Jun '06		Jul '05 - Jan '06
1									
2		Ordinary Income/Expense							
3			Income						
4				Contributions	2,000.00		0.00		2,000.00
5				Board and Care	159,768.07		113,960.00		273,728.07
6				Refunds	213.91		0.00		213.91
7				HUD Income	3,418.00		2,500.00		5,918.00
8				Income Suspense Account	4,849.65		0.00		4,849.65
9			Total Income		170,249.63		116,460.00		286,709.63
10			Expense						
11				Salary and Wage Expense	125,702.74		80,911.76		206,614.50
12				Payroll Taxes	9,617.97		6,901.76		16,519.73
13				Other Personnel Costs	1,492.00		256.00		1,748.00
14				Staff Recruitment and Trainin	4,450.92		1,850.00		6,300.92
15				Meeting Expense	313.48		50.00		363.48
16				Activities Expense	2,221.49		250.00		2,471.49
17				Accounting Service	930.00		750.00		1,680.00
18				Payroll Service Fees	980.18		630.00		1,610.18
19				Medicine Expenses	276.46		50.00		326.46
20				Food and Beverage Expense	16,500.66		8,500.00		25,000.66
21				Personal Supplies Expense	412.30		75.00		487.30
22				P & I Expense	-200.00		0.00		-200.00
23				Household Supplies	1,039.55		625.00		1,664.55
24				Decorating Supplies	65.59		50.00		115.59
25				Recreation/Vocation Supplies	58.33		75.00		133.33
26				Client Training Expense	67.21		0.00		67.21
27				Office Supplies	1,442.03		1,000.00		2,442.03
28				Computer Expense	99.97		125.00		224.97
29				Telephone Expense	1,950.94		1,125.00		3,075.94
30				Postage and Delivery	289.25		40.00		329.25
31				Utilities	6,151.19		5,500.00		11,651.19
32				Repairs and Maintenance	8,951.04		4,170.00		13,121.04
33				Cable TV	1,823.94		1,276.65		3,100.59
34				Subscription Expense	150.73		0.00		150.73
35				Equipment Expense	178.96		0.00		178.96
36				Printing and Reproduction	197.72		20.00		217.72
37				Travel Expense	1,638.70		1,125.00		2,763.70
38				Gas - Automobile	753.54		500.00		1,253.54
39				Vehicle Repairs	1,291.02		0.00		1,291.02
40				HUD Expenses	321.54		0.00		321.54
41				Insurance Expense	6,336.20		11,752.00		18,088.20
42				Taxes and Licenses	1,056.98		699.98		1,756.96
43				Dues	562.25		0.00		562.25
44				Bank Service Charges	191.19		0.00		191.19
45				Miscellaneous Expenses	1,268.41		375.00		1,663.41
46				Other Expenses	3,687.18		4,250.00		7,937.18
47			Total Expense		202,291.64		132,933.15		335,224.79
48		Net Ordinary Income			-32,042.01		-16,473.15		-48,515.16
49		Other Income/Expense							
50			Other Income						
51				Interest Income	64.74		50.00		114.74
52			Total Other Income		64.74		50.00		114.74
53		Net Other Income			64.74		50.00		114.74
54	Net Income				-31,977.27		-16,423.15		-48,400.42

	A	B	C	D	E	F
1						
2	ASSETS					Jan 31, 06
3		Current Assets				
4			Checking/Savings			
5				Replacement Reserve Account		18,144.42
6				Payroll Checking		5,563.72
7				Manager Checking		552.97
8				DSH Checking		9,518.70
9				First Northern Checking		14,178.17
10				FNB Replacement		376.13
11			Total Checking/Savings			48,334.11
12			Accounts Receivable			
13				Accounts Receivable		15,832.89
14			Total Accounts Receivable			15,832.89
15			Other Current Assets			
16				Due from SHI		41,002.30
17				1250 A- Client Loans		
18					1250-01 A- Elizabeth Hart	200.00
19					1250-02 A- Belinda Givens	23.31
20					Tom Keller	10.00
21					1250-04 A- Mary Harris	10.00
22				Total 1250 A- Client Loans		243.31
23			Total Other Current Assets			41,245.61
24		Total Current Assets				105,412.61
25		Fixed Assets				
26			Land			63,167.65
27			Buildings			463,153.97
28			Building Improvements			215,122.46
29			Building Equipment			11,338.84
30			Street Improvements			42,613.91
31			Furniture			17,642.84
32			Tools and Supplies			2,288.00
33			Accumulated Depreciation			-230,959.00
34		Total Fixed Assets				584,358.67
35	TOTAL ASSETS					689,771.28
36	LIABILITIES & EQUITY					
37		Liabilities				
38			Current Liabilities			
39				Accounts Payable		
40					Accounts Payable	3,857.42
41				Total Accounts Payable		3,857.42
42				Other Current Liabilities		
43					Rent Deposit	78.00
44					Due to SHI	133,235.11
45				Total Other Current Liabilities		133,313.11
46			Total Current Liabilities			137,170.53
47			Long Term Liabilities			
48				Mortgage Payable - HUD		328,751.00
49			Total Long Term Liabilities			328,751.00
50		Total Liabilities				465,921.53
51		Equity				
52			Opening Balance Equity			172,972.88
53			Owners' Equity			-8,637.10
54			Retained Earnings			66,840.46
55			Income Transfer Account			17,276.52
56			Net Income			-24,603.01
57		Total Equity				223,849.75
58	TOTAL LIABILITIES & EQUITY					689,771.28