

**CITY OF DAVIS**  
**2005-2006 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION**

**Organization Name:** PINE TREE GARDENS, INC.

Street Address: 212 "I" Street.  
Mailing Address: P.O. Box 988  
E-mail Address: PineTree988@AOL.com  
Phone Number: (530) 758-4078  
Fax Number: (530) 758-2454

Contact: Diane Beard, Controller. Address: 212 "I" St. Phone: (530) 758-4078  
(Be sure to list the best contact to get information to the organization as quickly as possible.)

**Total Proposal Request:** \$40,000.00

On-going Support       New Project

**CDBG Eligible Category:**  Public Facilities/Improvements \_\_\_\_\_  
(See List A)

**National Objective Compliance/Low and Mod Benefit:**  Limited Clientele \_\_\_\_\_  
(See List B)

**City Council Identified Critical Needs:** (See List C)

- 1) Mental Health Services
- 2) Public Facilities
- 3)

PUBLIC SERVICE \_\_\_\_\_      NON-PUBLIC SERVICE

**Beneficiary Information:**

13 Total number of beneficiaries in program (East), others will be served  
13 Total number of beneficiaries in program served with CDBG funds  
100% Percentage of the CDBG beneficiaries with low/moderate income  
\$3076 Cost per CDBG beneficiary (CDBG Request/CDBG Beneficiaries)  
NOTE: A kitchen remodel will last over 15 years

## PROJECT NARRATIVE

### a. Need

All the residents of Pine Tree Gardens, Inc. (PTG) suffer from serious, persistent mental illness considered an Axis I diagnosis, (schizophrenia, bi-polar disorder, major depression, schizo-affective disorder). The present residents are between 18 and 59 years of age. Pine Tree Gardens is designed as a long-term group home that is not time limited. Since our residents may spend the rest of their lives here, we must provide for more than a daily program of chores and social activities.

The kitchen at Pine Tree East needs remodeling desperately. Plans for the remodel have been ready for three years, but financial crises have postponed the much needed repairs. We hope that this CBDG grant will be able to provide the funds to make this new kitchen a reality. Food is one of the most therapeutic aspects of the Pine Tree program. Our dedicated cook provides home-made meals and a family environment for these seriously ill people. As in all good families, the kitchen is at the heart of the home environment.

### b. Benefit

All residents at both Pine Tree Garden East & West are in the low income bracket. The state of California considers anyone living with an Axis I diagnosis (see a. Need) in danger of becoming homeless. They are all on SSI (Supplemental Security Income), a federally defined category which includes only persons who are severely handicapped and unable to support themselves.

Our PTG program complies with the City Council's critical need of Mental Health Services (Crisis intervention; socialization for chronically mentally ill and disabled residents; employment programs). All the residents of Pine Tree Gardens suffer from serious, persistent mental illness. They need the basics first: nutritional food in a safe home environment. We provide on-going services that give shelter, food, training, and on-going support, that with time help our residents to live up to their full potential. We take clients who are being discharged to the street and thus serve to prevent homelessness. The services that we are able to provide give our residents self-esteem and hope for the future, help to avoid suicide and these people becoming victims of crime.

### c. Other Resources and Collaboration

- Committed money from our HUD reserve
- Community support is received through various local fundraising activities. We also receive donations of money from local religious institutions.
- In-house social events, employment and educational activities are also offered by PTG.
- Note that 50% of our total operating budget comes from donations, friends and family members of Pine Tree Gardens.

### d. Organizational Capacity

Pine Tree Gardens, Inc. is a non-profit, publicly supported, tax exempt charitable corporation, incorporated under the laws of the State of California on March 9, 1984. Its purpose is to provide community-based residential rehabilitation services for the seriously mentally ill; specifically, to establish, equip, maintain, manage, operate and conduct residential facilities for long-term mentally ill adults on a non-profit basis. As a well-rounded, well-run board and care home, PTG has been a model for many other cities and counties. PTG has adequate staffing, accounting and administration to successfully implement this grant, as has been demonstrated by the administration of previous grants.

## SCOPE OF SERVICES

**a. Project Description** (Activity Summary: Describe the activities of the proposed budget)

Pine Tree Gardens, Inc. has received bids for the remodel and repairs that are needed at Pine Tree Gardens East kitchen. The work will be done by a licensed contractor. The kitchen remodel comprises approximately 210 sq. ft. space of the East House-building costs @ \$125.00 per sq. ft.

Floor and Cross Beam support sub-floor and foundation. 210 sq. ft Kitchen including; Cabinets, Counter Tops, Flooring, Updated Electrical Systems, Installation of Energy Efficient Windows, 3 new Energy Efficient tank-less water heaters, realigned plumbing (existing overhead).

Commercial appliances: \$10,000.00 stove, refrigerators, dishwasher, sinks, garbage disposal.

**b. Target Group**

The members of our programs comply directly with the City Council’s objective by providing help to the mentally-ill, including crisis intervention, socialization for chronically mentally-ill and disabled residents, and employment programs.

**c. Outreach**

The repaired and remodeled kitchen will allow us to provide better services to our residents. Persons living at PTG are referred by a variety of sources including Yolo County Mental Health Services and the Yolo County Conservator’s Office. Referrals are screened to avoid clients who are drug abusers or violent.

## PERFORMANCE SCHEDULE

**Work Plan** (Identify activities and completion dates)

<u>List Activity</u>		<u>Completion Date</u>
Total Length of Project	Start to Finish	4 months
Contractor	selected (based on previous contract and their ability to work in our environment)	
Plans, permits, approvals	submitted based on contractor City of Davis, requirements	
Pre-construction, Ordering, cabinets, appliances Etc. before house remodel	all items in before “real construction” begins on site.	
Installation and on-site Construction, Inspections, Etc.	less impact on clients and programs	14 days
Submit reports for CDBG funding.	As required	

## PERFORMANCE MEASUREMENTS

ACTIVITY	INDICATOR	OUTCOME
<b>East House Kitchen Remodel</b>	<b>The direct activities include repairing floor &amp; cross beams, remodeling, upgrading kitchen, new energy efficient appliances, counter tops, water heaters</b>	<b>The ability to more efficiently provide &amp; prepare more meals; both East and West house will increase productivity, and decrease energy costs.</b>

## CAPTIAL PROJECT BUDGET SUMMARY\*

The project costs are based on an estimate given by our contractor as the going rate of construction. The detail costs of electrical, plumbing, and construction can be submitted at the time the project is approved. The cost of commercial appliances is available. We have tried to cover other materials such as paint and general supplies.

Budget Category	Proposed Project	Other Sources	Total
NOTE: Home owned by Pine Tree Gardens			
A. Contractor 210sq ft. @ \$125.00	\$26,250.00		\$26,250.00
B. Commercial Appliances	\$10,000.00		\$10,000.00
C. Misc. expenses	\$ 3,750.00		\$ 3,750.00
<b>TOTAL PROJECT BUDGET</b>	<b>\$40,000.00</b>		<b>\$40,000.00</b>

\* Please revise this form and annotate budget items as needed