

CITY OF DAVIS
2005-2006 COMMUNITY DEVELOPMENT BLOCK GRANT APPLICATION

Organization Name: Short Term Emergency Aid Committee (STEAC)

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(Be sure to list the best contact to get information to the organization as quickly as possible.)

Total Proposal Request: \$15,000

(Check one) On-going Support New Project

CDBG Eligible Category: Public Service
(See List A)

National Objective Compliance/Low and Mod Benefit: Area Benefit
(See List B)

City Council Identified Critical Needs: (See List C)

- 1) Hunger Prevention
- 2) Homeless Prevention
- 3) _____

PUBLIC SERVICE

NON-PUBLIC SERVICE

Beneficiary Information:

1,767 individuals (unduplicated) Total number of beneficiaries in program
1,083 individuals (unduplicated) Number of beneficiaries in program to be served with

CDBG funds

100 Percentage of the **CDBG** beneficiaries with low/moderate income
\$12 per beneficiary; \$.80 per meal provided Cost per **CDBG** beneficiary (CDBG

Request/CDBG Beneficiaries)

PROJECT NARRATIVE

a. Need

Each year, the demand for food from the STEAC food closet increases as indicated in this table:

Food Closet Service	FY 2002-03	FY 2004-05	FY 2005-06
Persons served, (unduplicated)	1,605	1,683	1,767
Families served, (unduplicated)	522	572	600
Percent Adults	51%	52%	50%
Percent Children	49%	48%	50%
Homeless	125	100	75
Total Meals (unduplicated clients)	24,075	25,245	26,507
Total Meals (duplicated clients)	51,855	58,095	65,066

As the table indicates, STEAC's food closet served 78 more individuals and 50 more families in FY 2004-05 compared to the previous year. Other data, however, shows that the size of the families increased, especially those with six or more children. In FY 2005-06, STEAC is projecting a 5 percent growth in demand for food.

Need is also reflected by the increasing demand for food at the annual STEAC holiday program: 2002, 347 families served; 2003, 370 served; and 2004, 450 served.

The food closet service meets two of the city's critical needs – hunger and homelessness prevention. It fills critical needs of those who are hungry, including a number of homeless who visit the closet. By providing free food, individuals and families have more money to spend for rent and utilities, which are critical to their remaining in their homes and not becoming homeless.

Despite the increase in demand for services, STEAC has lost grant funding from the Federal Emergency Services Grant (FESG) program in 2003 and 2004. This loss totaled just over \$80,000, a significant portion of the organization \$300,000 annual budget.

b. Benefit

Low-income persons will benefit by receiving food for nutritious meals. The closet helps prevent hunger by providing low-income Davis residents with enough food for three meals a day for five days. With CDBG funding, STEAC will provide meals to 1,767 unduplicated individuals, which means the funds will provide enough food for 26,507 meals. The cost per CDBG beneficiary is just under \$1 per meal when using the number of unduplicated clients. For serving clients who return for food (duplicated), the average cost drops to \$.38 per meal. These costs are obviously well below cost of shopping for food at grocery stores. The closet ensures that the hungry can get free food once a month.

c. Other Resources and Collaboration

The 2005-06 food closet budget is expected to be \$25,000. Charitable donations raised from STEAC's 4,000 donors will pay for all costs not covered by the CDBG grant. Waste Management has donated a truck for closet work. Five major food drives provide over 75,000 pounds of non-perishable items per year or about 75 percent of the total food distributed from the closet. Some 25 regular volunteers purchase food, sort and transport goods to the warehouse, stock shelves and meet with clients to distribute food. Some 15 other volunteers staff the STEAC telephone access line and make appointments for clients and perform office duties. STEAC collaborates with the Food Bank of Yolo County to purchase and store food. The food closet is located on land donated by the City of Davis. Community groups and businesses help with funding, publicity, waste removal and many other activities. Many other social service agencies provide the referrals for those using the food closet. STEAC is an active member of the Homeless Coalition of Yolo County. Each year thousands participate in food drives.

d. Organizational Capacity

STEAC is a California nonprofit corporation that was founded in 1967 and has earned tax-exempt status under Section 501(c)(3) of the IRS Code. STEAC provides assistance in the form of material aid in the form of food, clothing, furniture and financial help for rent, utilities and miscellaneous expenses to Yolo County families and individuals with incomes at or below the poverty level. In FY 2004-05, STEAC received \$123,298 from various government agencies. STEAC has three paid part-time staff members and contracts for services for database management and an annual audit.

SCOPE OF SERVICES

a. Project Description (Activity Summary: Describe the activities of the proposed budget)

At its food closet, STEAC takes pride in providing nutritious food to low-income Davis residents throughout the year. Unfortunately, the food received from STEAC’s five major food drives is not of sufficient quality to provide for nutritious meals, and not enough food is received to meet the demand from the closet. With CDBG funds, STEAC is able to purchase food to augment donations from the drives. Food purchases include such items as canned fruit, vegetables, tomato sauce, meals in a can, rice, pastas, dry grains and other staples. In addition, the STEAC volunteers purchase meat, bread, eggs, margarine and other perishables that are stored in refrigerators and freezers.

Whenever the food items are available at the Food Bank of Yolo County, STEAC purchases them from the U.S. Department of Agriculture. Other items are purchased in bulk from commercial grocery stores.

In addition to serving a greater number of clients in FY 2005-06, STEAC will seek to improve the nutritional value of the food provided through its closet.

b. Target Group

The target group for this work consists of Davis residents with incomes at or below the federal poverty level. Emphasis is placed on serving families and the homeless. STEAC will provide food for 1,767 individuals (unduplicated). An estimated 75 homeless (unduplicated) will be served.

c. Outreach

Outreach to inform those in the community of the food closet service is performed in these ways. The STEAC services access line number is listed in the telephone book and in directories of social service agencies and organizations in the area. Information about the food closet, printed in English and Spanish, is distributed to agencies, such as the Food Bank of Yolo County, Davis Resource Center, county Department of Social Services, Migrant Education, libraries, in Davis schools and via many other groups. Prospective clients are made aware of the food closet services at the holiday program. Closet information is included on the web site <http://www.dcn.davis.ca.us/~steac>. STEAC sends information mailings to churches, community groups and public agencies. STEAC volunteers regularly inform staffs of public and nonprofit agencies about services.

PERFORMANCE SCHEDULE

Work Plan (Identify activities and completion dates)

<u>List Activity</u>	<u>Completion Date</u>
Food is purchased on an as-needed basis	6-30-06
Food is distributed daily	6-30-06
Payment of operations line items (Insurance, telephone, utilities)	6-30-06
Five community food drives	6-30-06

PERFORMANCE MEASUREMENTS

ACTIVITY (What the program does to fulfill its mission)	INDICATOR (The direct products of program activities) Service #s	OUTCOME (Benefits that result from the program)
Purchase food to augment donations from community drives	Quantity and type of food purchased	Low-income Davis residents benefit by gaining access to food from the closet.
Distribute food to low-income residents of Davis	Number of individuals and families served	Individuals and families are not hungry, which means they can live productive lives and be able to pay rent and utilities.
Provide nutritious food	Number of nutritious items purchased	Health is improved by eating nutritious food.

**CITY OF DAVIS
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

BUDGET SUMMARY FOR PROPOSED PROJECT*

Budget Category	Proposed Project “CDBG Portion”	Other Sources	Total
A. Salaries and Wages (food closet only)	0	1,700	1,700
B. Fringe Benefits	0	300	300
C. Consultant/Contract Services	0	0	0
TOTAL PERSONNEL BUDGET	0	2,000	2,000
D. Food Closet Rent		0	0
E. Utilities	500	250	750
F. Telephone (services access line and closet phone charges)	1,000	0	1,000
G. Office Supplies		250	250
H. Equipment		500	500
I. Printing/Duplication		500	500
J. Travel/Conferences			
K. Other (Specify)			
Food Purchases	13,000	7,000	20,000
Insurance	500		500
TOTAL NON-PERSONNEL BUDGET	15,000	8,000	23,000
TOTAL PROJECT BUDGET	\$15,000	\$10,000	\$25,000