

PROJECT NARRATIVE

a. Need: With Yolo County's unemployment rate (currently 5.6%), enormous state and national government deficits inevitably impacting local social services agencies and continuing implementation of Welfare Reform, the need for our support to Davis agencies serving the most vulnerable population is expected to increase. As an Hunger Prevention Service, the Food Bank provides food to eight Davis agencies: Davis Community Meals, The Short Term Emergency Aid Committee (STEAC), Yolo County Care Continuum, Progress Ranch, Pine Tree Gardens East and West, Families First, Inc., Summer House – Davis and the National Youth Sports Program at UC Davis. We also provide food at the Davis Senior Center and to county-based organizations that reach Davis residents including Cache Creek Lodge, Woodland Youth Services, Yolo Connections, Yolo County Foster Family Association, Yolo Employment Services, Elderly Nutrition, Migrant Education, American Red Cross and the Salvation Army.

Most of the Davis agencies that acquire food at the Food Bank provide regular meals, some as often as three each day. The agencies report the number of people served each month to the Food Bank. Numbers included in this proposal are based on these Monthly Food Provider Summaries received from agencies. In 2002, 20,564 Davis residents (not unduplicated) were reported to have sought food assistance through the Davis-based agencies listed above, or an average of 1,714 Davis residents each month. This is a 15% increase over the number of people reported in 2001.

Once a month the Food Bank distributes United States Department of Agriculture (USDA) commodities directly to very-low income families and individuals at three sites in Davis, serving 7,150 very low-income Davis residents in 2002, or 596 each month. These commodities are supplemented with food donations received throughout the year. This program distributed 33% more food in 2002 than it did in 2001.

Overall, the Food Bank's efforts touched the lives of 27,714 (2,310 each month on average) Davis residents in 2002. We anticipate an 18% to 20% increase in need countywide in the next fiscal year with a similar increase of need in Davis.

b. Benefit: The Food Bank is the only agency in Yolo County that has the capacity to handle 2 million pounds of food and distribute it throughout the county. The Food Bank is able to acquire up to 5.5 pounds of food for every dollar through its affiliation with America Second Harvest. This network also brings national and regional donations to the county. The Food Bank is the only agency able to spearhead group purchases, such as the minimum purchase of 10,000 pounds of ground turkey product that was available this year at 50 cents/pound. Our infrastructure allows us to buy and store large quantities of food for other agencies.

While the average cost per pound for food in retail stores is about \$2 we have taken a nominal value of \$1 per pound of food to estimate the value of Food Bank service to Davis residents at more than \$214,000 (Davis residents received 214,111 pounds of food from the Food Bank including USDA commodities). Countywide the value of our service was nearly \$2,000,000.

Every quality pound of food goes to the needy including the elderly, the mentally and physically ill, disabled, working poor, infants and children. Any non-profit 501(c)3 agency serving the homeless, very low and low income are eligible to acquire food at our facility.

Agencies served by the Food Bank report saving as much as \$1,500 a month by acquiring food at our facility. With the money saved, agencies can enhance programs for which they are established.

With a budget of \$360,162, the Food Bank will provide more than 2 million pounds of food for the hungry in fiscal year 2002-2003. That's at a cost of 18 cents a pound.

In 2003 a cleaning and sorting room will be added to more efficiently handle produce, bread and other processed food that arrives damaged or unpresentable. The product will be cleaned, dried and repackaged for a better shelf life and be more attractive to consumers. This room will be available to other agencies receiving donated produce and products.

c. Other Resources and Collaboration:

2002-03 budget

Public Support	\$ 82,747	24%
Government Grants	173,077	51%
Special Events	18,251	5%
Enough to Eat fees	45,057	13%
Woodland United Way	10,000	3%
Family Trust Grant	10,500	3%
Other	804	less than 1%
TOTAL:	\$340,436	100%

Volunteers: Volunteers contribute an average of 100 hours a week, more than 5,000 hours annually. The value of their services is more than \$30,000 a year based on the current minimum wage. Volunteers assisting in warehouse operation directly reduce cost of food received by participating Davis agencies.

Collaboration:

- The Food Bank stores food and makes special purchases for agencies throughout the year. In 2002 the Food Bank stored more than 16 pallets of STEAC’s food drive collection. Each pallet requires approximately 64 cubic feet of warehouse space.
- The Food Bank made two group purchases of turkey products during the past 12 months, saving agencies, including Davis agencies, \$25,000 because we were able to buy it at 50 cents a pound instead of the retail cost of \$2.99 a pound. We also stored the meat at no cost for agencies without freezer space including STEAC and DCM.
- The HIV/AIDS food program is a collaboration with STEAC, the Food Bank, John Pierce Food Closet, Communicare and the Woodland Food Closet which provides supplemental groceries to individuals, and their families, diagnosed with HIV or AIDS and identified as being low or very-low income.
- Our collaboration with the Yolo County Department of Health, providing a countywide nutrition/health education program serving families with children birth to 5 years, is funded through Proposition 10, Families Commission. A mobile education unit travels throughout the county.
- We are part of the Homeless Coalition, which conducts a Continuum of Care process each year. Gaps in services for the homeless are identified and priorities are established for the Homeless Coordinator, a position funded by Davis, Woodland, Winters and Yolo County CDBG/CSBG funding. Through the HC, collaborative funding and programs are sought and obtained.

d. Organizational Capacity: Established in 1971 as the Yolo County Coalition Against Hunger, the Food Bank of Yolo County has grown from a backyard gleaning operation in Davis to a 15,000-square-foot warehouse agency. In 2002 the Food Bank distributed 1.9 million pounds of food in Yolo County. The Enough to Eat program (ETE) serves 45 non-profit agencies and 23 school programs. The USDA Emergency Food Assistance Program (EFAP) serves 23 sites. Warehouses are equipped with one walk-in

refrigerator, two walk-in freezers, two forklifts, a van, a refrigerated van and one flatbed truck. Two program directors and an active 11-member board of directors oversees the operations. Volunteers aid our current staff of 9 part-time persons or five FTE.

SCOPE OF SERVICES

a. Project Description (Activity Summary: Describe the activities of the proposed budget)

Donated and purchased foods at the Food Bank are available to non-profit agencies in Davis that serve low-income clients. Agencies acquire food weekly. In 2002 Davis residents consumed 11 % or 214,111 pounds of food handled through the Food Bank. Food Bank staff also delivers food once a month through the EFAP program.

- At least 120,000 pounds of food will be distributed to agencies in Davis. (There is no limit on the maximum amount of food agencies can acquire. The estimated amount is based on past demand plus a 20% increase).
- Food is picked up at UC Davis cafeterias twice a week and delivered to agencies or to the Food Bank freezer for later distribution.
- Coordination of the HIV/AIDS low-income patient food distribution program will continue in Davis in cooperation with STEAC.
- Use of Food Bank warehouse space by Davis agencies, particularly STEAC, for food sorting and storage, will be augmented through this funding.
- EFAP distributions at the Davis Senior Center, Davis Retirement on Shasta Drive and Davisville Apartments on Kennedy Place, will be supplemented with local and regional donations.

b. Target Group: We estimate that an average of 1,714 Davis residents will seek food assistance each month at the agencies supported by the Food Bank and direct EFAP distribution sites. More than 23% will be children. The ethnic breakdown, based on last year's statistics are: American Indian/Alaskan Native (also Hispanic) 1.5%; Asian (also Hispanic) 2%; African American (also Hispanic) 11%; White (also Hispanic) 68%; American Indian/White (also Hispanic) 16%; Other 1.5%. The people served through countywide agencies, not based in Davis, are not included in these figures.

c. Outreach The Food Bank circulates a quarterly newsletter to more than 2,300 residents and businesses throughout Yolo County. Press releases, editorials and news interviews are made regularly with local media. A monthly announcement of USDA Commodity distribution sites and times is published in the Davis Enterprise. The Food Bank coordinates with local, state and federal agencies to glean, recover and distribute food. Food Bank staff meets with agency representatives regularly to discuss new and ongoing needs. Participation in the Homeless Coalition and cooperation in the Continuum of Care results in expansion of existing programs to reach identified needs and develop new programs.

TIMELINE

Work Plan (Identify activities and completion dates)

List Activity

Completion Date

- | | |
|---|---|
| 1. Provide food to agencies | Year round Tuesday-Friday 8:30 a.m. to 3:00 p.m. |
| 2. HIV/AIDS food distribution | 2 nd and 4 th Thursdays of each month |
| 3. Postal Food Drive:
Food sorting/storage for STEAC | May and December – Food drives
Year Round – Storage |
| 4. UCD Food Recovery | Pickup food year round Tuesday and Friday |
| 5. Food gleaning at Davis Markets | Monday – Friday year round by volunteers |
| 6. Group purchases | As opportunities arise throughout the year |
| 7. Supplement USDA Commodities | When excess donations are received. |

**City of Davis
Community Development Block Grant Program
Budget Summary ***

Budge Category	Proposed Project	Other Sources	Total
A. Salaries and Wages	\$ 5,000.00	\$ 14,386.00	\$ 19,386.60
B. Fringe Benefits	\$ 390.00	\$ 501.00	\$ 890.40
C. Consultant/Contract Services	-0-	\$ 696.00	\$ 696.00
TOTAL PERSONNEL BUDGET	\$ 5,390.00	\$ 15,583.00	\$ 20,973.00
D. Office Rent	\$ 2,000.00	\$ 1,132.91	\$ 3,132.91
E. Utilities	\$ 1,117.00	\$ 6.10	\$ 1,123.10
F. Telephone	-0-	\$ 399.63	\$ 399.63
G. Office Supplies	-0-	\$ 854.26	\$ 854.26
H. Maintenance	\$ 700.00	\$ 36.45	\$ 736.45
I. Printing/Duplication	\$ 253.00	\$ 702.79	\$ 955.79
J. Travel -- gas	\$ 140.00	\$ 469.73	\$ 609.73
K. Food purchases	\$ 2,000.00	\$ 5,166.94	\$ 7166.94
L. Non-food purchases	-0-	\$ 458.00	\$ 458.00
M. Insurance	\$ 400.00	\$ 1,982.22	\$ 2382.22
N. Capital Improvements	-0-	\$ 440.00	\$ 440.00
O. Other (bank fees, state tax, etc)	-0-	\$ 188.21	\$ 188.21
TOTAL NON-PERSONNEL BUDGET	\$ 6,610.00	\$11,837.24	\$ 18447.24
TOTAL PROJECT BUDGET	\$12,000.00	\$27,420.18	\$39,420.18

- *Please revise this form and annotate budget items as needed.*

NEW REQUIREMENTS: All applicants are requested to submit a copy of their organizations 2002-2003 Year-End Operating Budget and a copy of their proposed 2003-2004 Operating Budget.